

PADSTOW TOWN COUNCIL
30 SEPTEMBER 2008
COUNCIL MEETING

Minutes: of the Meeting of the Padstow Town Council held on Tuesday 30 September 2008 at 7.30pm

Present: Councillors: A Rickard (Chair) Mrs P Davis D Edwards
M J Hunt Mrs J Reynolds Mrs K Seaber Mrs A Symons
D N Vivian C Watson Smyth

In Attendance: Father Chris Malkinson – St Petroc’s Church
PC Andy Spires – Devon & Cornwall Constabulary
PCSO Graham Smith – Devon & Cornwall Constabulary
Ms M Sedgwick - Town Clerk/Minute Taker

MIN Nos:

207/2008 **APOLOGIES**

RESOLVED to accept apologies from:
Cllr Mrs C Evans – prior engagement
Cllr K Freeman – leave
Cllr Mrs T Walter – prior engagement

208/2008 **ANNOUNCEMENTS**

NOTED information that Trevone Post Office would be closed down as of 21 October 2008 and that the Judicial Review has been withdrawn.

209/2008 **PRESENTATION – ‘WORKING WITH YOUR COUNCIL’
CERTIFICATE**

PRESENTED the ‘Working With Your Council’ certificate to employee Mrs Vanessa Greenaway. The Chair/Mayor also presented Mrs Greenaway with a bouquet of flowers and congratulated her on passing WWYC commenting that the Council wished her to continue her studies following on from maternity leave.

PUBLIC SESSION

210/2008 **Bus Shelter School Hill**

Mr Willmott read out a letter from Dan Rogerson MP on behalf of PTC requesting permission for the installation of a bus shelter at the bus stop in School Hill. Mr Willmott had spoken to the local reporter notifying that PTC was willing to fund the shelter and that no response had been received from the County Council. The

Clerk was instructed to telephone Mr R Fish at the County Council to progress the matter.

211/2008 **Padstow And Trevone Parish Plan Committee Action Group (PATCAG)**

Mr Huntley informed that he was sitting in on the Council meeting to see how the Council worked in order for PATCAG to work better with the Council.

212/2008 **DECLARATIONS OF INTEREST**

Cllr Mrs Davis declared a personal interest in Minute Number 214/2008.

Cllr Mrs Davis declared a personal interest in Minute Number 232/2008 by virtue that she was a member of PATCAG.

Cllr Mrs Reynolds declared a personal interest in Minute Number 214/2008.

Cllr Mrs Reynolds declared a prejudicial interest in Minute Number 229/2008 and left the room.

Cllr Mrs Reynolds declared a personal interest in Minute Number 232/2008 by virtue that she was a member of TaWRA.

Cllr Vivian declared a personal interest in Minute Number 232/2008 by virtue that he was a member of PATCAG.

Cllr Watson Smyth declared a prejudicial interest in Minute Number 229/2008 and left the room.

213/2008 **POLICE REPORT**

Police Report for period 27 August to 30 September:

- 42 calls made to the police from which 12 crimes generated. None of the crimes was of a serious nature and there was no obvious link or pattern to any of the crimes:
 - Public Order Offence x 1
 - Theft of an outboard motor from an unattended boat on South Quay x 1
 - Criminal Damage to a building x 1 (missing bricks from the Padstow Institute)
 - Theft from automatic car park machines x 2. The culprits had been caught.
 - False Representation x 1. Bogus workmen travelling around offering to carry out work and then doing sub-standard jobs at inflated prices.
 - Drink driving x 1
 - Shoplifting x 1
 - Assault x 1. Drink related assault.

Questions invited from the floor:

Q. Had anything been done about the ball bearing guns?

A. The shop owner had been spoken to but the shop had now closed for the season. The police were now monitoring the purchase of knives.

The Chair thanked the police for attending and congratulated PC Spires, PCSO Smith and PCSO Alecock-Smith on their recent police awards.

CORRESPONDENCE

214/2008

TaWRA

Mrs Morcom had written stating that no action was required regarding her previous letter due to a misunderstanding.

Concern was expressed that the Residents' Association was involving itself in Council business and that it might result in an alternative council steering the Council.

215/2008

AFFORDABLE HOUSING TREVONE

NOTED that until a Planning Application had been received this could not be discussed by the Council. Further **NOTED** that the Council supported Affordable Housing.

216/2008

DISABLED ACCESS INTO THE TOWN

NOTED that NCDC had commenced work on the chicanes as of 29 September 2008.

217/2008

PARKING – CARERS

Concern was expressed that carers were having problems with the Enforcement Officers and not being able to park. It was **NOTED** that all carers and persons that had applied previously for a permit would be granted a further permit.

218/2008

COUNCIL MEETING – 26 AUGUST 2008

RESOLVED that the Minutes of the Meeting of Padstow Town Council held on Tuesday 26 August 2008 at 7.30pm having been previously circulated be taken as read approved and signed.

Cllr Mrs Davis proposed/Cllr Mrs Seaber seconded the motion.

219/2008

LEISURE TOURISM & OPEN SPACES COMMITTEE – 2 SEPTEMBER 2008

RESOLVED to adopt the Minutes of the Meeting of the Leisure Tourism & Open Spaces Committee held on Tuesday 2 September 2008 at 7.30pm having been previously circulated taken as read approved and signed.

Cllr Edwards proposed/Cllr Mrs Davis seconded the motion.

220/2008 **PLANNING COMMITTEE – 16 SEPTEMBER 2008**
NOTED that the Council could not adopt the minutes by virtue that there was only one Member of the Committee present. This would be deferred to the September meeting for adoption.

MATTERS ARISING

221/2008 **PARISH FUNDING FOR LOCAL ORGANISATIONS - MINUTE NUMBER 177/2008 REFERS:**

NOTED that the funding bid for the parish failed due to not enough bids for the region being received. The local organisations were to be notified.

222/2008 **BUS SHELTER SCHOOL HILL – MINUTE NUMBER 183/2008 REFERS:**

NOTED that a reply from the MP was awaited.

223/2008 **BICYCLES ON THE CAMEL TRAIL – MINUTE NUMBER 185/2008 REFERS:**

NOTED that the request was not well received.

224/2008 **PLANTATION – MINUTE NUMBER LTOS 198/2008 REFERS:**

NOTED that the County Forester intended to survey the plantation in November.

225/2008 **PLAY/EXERCISE EQUIPMENT FOR YOUNG PEOPLE/OVER 60s – MINUTE NUMBERS LTOS522/2007 & LTOS523/2007 REFERS:**

NOTED that Padstow Youth Forum was aware of the consultation required with the young people with regard to the play/exercise equipment. There had been ongoing problems with the lack of a Youth Worker and this would be the case for a further six weeks.

226/2008 **FINANCIAL REPORT**

The Council was informed of the state of the bank and accounts outstanding. The budget versus the actual income and expenditure was detailed as follows:

1.4.08 – 24.9.08		1.4.08 -31.3.09
	£	£
Actual Income	402,515	
Budget Income	427,639	537,278
Actual Expenditure	286,410	
Budget Income	407,370	758,165
Actual Capital Expenditure	9,035	
Budget Capital Expenditure	98,500	197,000

The Council **RESOLVED** to pay the outstanding accounts and transfer monies as follows:

Bemrose Booth – car park tickets	1125.65
Neopost Finance – folder/insertor equipment rental	667.69
A & D Supplies – toilet rolls, bleach & disinfectant	311.56
J O’Keefe – cemetery course Taunton travel expenses	199.30
Greenham – PTC uniform & safety signs	193.04
Padstow A & P Hire – excavate grave	141.00
Viking Direct – stationery & credit note for ink film	3.22
Greenham – road signs, PTC uniform, boots, bins & soap	2849.97
DM Roberts – repair Victoria monument shelter	2752.62
Armtrac Security Services – cash collection	1809.50
NCDC – bulk waste bin emptying & garden sacks	1672.23
SWW – North Quay toilets 31.7.08 – 29.8.08	1386.00
Padstow Petrol Station – fuel	993.28
A & D Supplies – toilet rolls & bleach	743.54
Grahams Garden Machinery – brush cutter & repairs	708.37
Viking – cupboard, crockery, stationery, consumables etc	596.02
Padstow & Trevone Community Action Group - grant	500.00
Padstow Guides, Brownies & Rainbows – grant	500.00
Padstow A & P Hire –excavate 3 graves & load of topsoil	475.87
Vincent Tractors – service Kubota	470.64
Metric Group – car park machine maintenance contract	366.74
Glasdon – dog waste bins	337.36
OCS Cleaning – office cleaning	298.52
Bishop Sport & Leisure – goal net, pegs & clips	178.53
SGB Rovacabin – portacabin hire	171.32
RW Fuller – 16 watt lamps	120.00
Digit Info Tec – IT support contract	117.50
Savills – Spritty Meadow rent	100.00
DLM Motors – replace battery & bulb	97.78
Padstow Harbour Commissioners – fuel	70.50
Bridge Locks – replace door handle & locks	67.50
Vaughtons – gavel & block	60.08
PHS Group – North Quay toilets duty of care contract	58.69
GBC (UK) ltd – stationery	44.65
Seton – name badge	30.02

Payable by BACS or direct debit:

EDF Energy – electricity Lawn 1.4.07 – 9.9.08	421.92
Neopost – postage franking top up	250.00
Eclipse internet - internet	29.36
ADT Fire & Security – alarm maintenance & monitoring	50.14
BT Payphone – telephone rental & calls	276.94
BT – telephone rental & calls	243.61
3 for Business – mobile phone contracts	129.45
EDF – electricity North Quay toilets	375.77

T2K – telephone calls	24.24
EDF – electricity Lawn car park pay & display machine	15.74
EDF – electricity Station House	133.96
EDF – electricity Station House	73.46
EDF – electricity Sewage pump	3.79
EDF – electricity Rest room	12.33
EDF – electricity Railway car park pay & display machine	49.18
EDF – electricity New toilet block toilets	129.75
First City Rental – Peugeot Partner van rental	305.50
BT – telephone calls	49.24
BT – telephone calls	67.11
BT – telephone calls	52.35
Information Commissioner’s Office – subscription	35.00

Cllr Mrs Seaber proposed/Cllr Vivian seconded the motion

The Council requested from the Clerk a comparison of South West Water invoices for the last 2 years and instructed the Clerk to apply for a ‘Leak Allowance’ to be advised at the next meeting.

NOTED that the works by D M Roberts had been completed and that the invoice was less than the original quotation.

227/2008 **REPORT ON CAR PARK TAKINGS**

NOTED the reports from the Clerk and the Maintenance Manager.

228/2008 **COMPLETION OF ANNUAL AUDIT**

NOTED that the Audit Commission had certified the Council’s Annual Return for the financial year ending on 31 March 2008.

229/2008 **PATA LTD – REQUEST FOR GRANT**

RESOLVED to give a further grant to PATA Ltd in respect of its Christmas Festival. The Clerk was to check with the Internal Auditor whether the Council could continue to support a commercial operation by virtue that PATA had amalgamated with the Chamber of Commerce.

Cllr Edwards proposed/Cllr Mrs Seaber seconded the motion.

Cllr Mrs Davis and Cllr Hunt voted against the motion by virtue that it was contrary to the Council’s Grant’s Policy.

230/2008 **RESOLVED** to grant free car parking for the public and implement a Road Closure Order for the Christmas Festival dates.

Cllr Vivian proposed/Cllr Mrs Symons seconded the motion

231/2008 PARISH PLAN MANAGEMENT COMMITTEE - PADSTOW AND TREVONE COMMUNITY ACTION GROUP (PATCAG) – MINUTE NO. 182/2008 REFERS:

NOTED the report of the Parish Plan Management Committee detailing the meetings of 28 August and 17 September 2008 and that the Chair of the Council would be invited to the next meeting.

232/2008 PATCAG – REQUEST FOR REPRESENTATIVES ON COUNCIL COMMITTEES

RESOLVED that PATCAG representatives be co-opted onto Council Committees.

Cllr Mrs Seaber proposed/Cllr Mrs Symons seconded the motion.

Cllr Rickard and Cllr Watson Smyth voted against the motion.

233/2008 POLTAIR HOMES

RESOLVED to accept a further presentation from Poltair Homes at the Council's October meeting.

Cllr Watson Smyth proposed/Cllr Mrs Davis seconded the motion.

234/2008 LIFELONG LEARNING – DAPC SEMINAR

NOTED the report from the Clerk of the Devon Association of Parish Councils' Seminar and considered networking with Devon Councillors.

235/2008 QUALITY STATUS – CALC SEMINAR

NOTED the report of the CALC Seminar and considered having a Council stall at the Christmas Festival with training to be set up by the Clerk.

236/2008 CAMEL TRAIL PARTNERSHIP

NOTED the report from the Council's Representative and that signs and bins be placed on an LTOS Agenda.

237/2008 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED that in view of the confidential nature of the business about to be transacted it was advisable that the public be excluded and they were instructed to withdraw.

C238/2008 to C240/2008 LEASES

See Confidential Minutes.

C241/2008 to C246/2008 STAFFING

See Confidential Minutes.

The meeting closed at 9.25