

PADSTOW TOWN COUNCIL

HIGHWAYS ROADS & TRANSPORT COMMITTEE

21 OCTOBER 2008

Minutes of the Meeting of the Highways Roads & Transport (HRT) Committee held on Tuesday 21 October 2008 at 7.30pm

Present Cllr K Freeman (Chair)
Cllrs Mrs P Davis M J Hunt Mrs K Seaber Mrs A Symons
D N Vivian

In attendance Ms M Sedgwick – Town Clerk/Minute Taker

MIN NO:

HRT267/2008

APOLOGIES

RESOLVED to accepted apologies from:
Cllr A Rickard – prior engagement
Mr T Doherty - PATCAG

HRT268/2008

DECLARATIONS OF INTEREST

Cllr Mrs P Davis declared a personal interest in Minute No: HRT280/2008 and Minute No: HRT208/2008.

HRT269/2008

PUBLIC SESSION

No members of the public were present.

HRT270/2008

BUS SHELTER SCHOOL HILL – MINUTE NO: 028/2008 REFERS & BUS SHELTER WINDMILL

RESOLVED to take agenda items 4 and 8 together as one item. Discussion took place concerning the repositioning of the bus shelter at Windmill and the progress on the proposed bus shelter at School Hill.

1. Windmill bus shelter was due to be moved around the corner from Trevone Road onto the main road and two bus stop signs to be placed on either side of the road. The Clerk and Cllr Hunt along with Sergeant Robin Moorcroft met with the Area Surveyor from Cornwall County Council and the officer had agreed that the shelter could be moved as long as permissions were granted by the utility companies. **RECOMMEND** that the Clerk progressed the matter with appropriate plans and documentation to be sent to Cornwall County Council and that TaWRA was notified.
2. The Clerk had spoken to Mr Fish office at Cornwall County Council. Permission has to be sought from the Divisional Surveyor. This had already been done but the Clerk would

re-do the process. There had been notification that there might be funding towards the bus shelter. **RECOMMENDED** that the Clerk progressed the matter as quickly as possible and notified Mr Willmott of the current situation.

HRT271/2008 **RIVERSIDE PAVEMENT – MINUTE NO: HSRT089/2008**

REFERS:

NOTED that there had been no reply from Cornwall County Council regarding the implementation of the pavement at Riverside. **RECOMMENDED** that the Clerk took the matter up with the 'One Cornwall' Parish Liaison Officer.

HRT272/2008 **CCTV – MINUTE NO: HRT091/2008 REFERS:**

NOTED that there was no new information from PC Spires or Cllr Mrs Walter. **RECOMMENDED** that the Clerk looked into quotes for CCTV equipment for the Railway Land that gave the best possible option to cover the machines and best possible price and placed this in the budget for 2009/2010.

Cllr Mrs K Seaber proposed/Cllr K Freeman seconded the motion.

HRT273/2008 **CYCLE RACKS OPPOSITE WORKSHOP UNITS – MINUTE NO: HRT094/02008 REFERS:**

RECOMMENDED that the cycles be removed from the promenade and included in the overall re-design of the Railway Car Park.

Cllr Mrs K Seaber proposed/Cllr D N Vivian seconded the motion.

HRT274/2008 **THEFT FROM CAR PARK MACHINES/RESITING OF CAR PARK MACHINES/SIGNS – RAILWAY CAR PARK/SIGNS CYCLISTS/ROUNDAABOUT – RAILWAY CAR PARK ENTRANCE/BUSES RAILWAY LAND**

RESOLVED to take agenda items 9, 10, 11, 12, 14 and 15 together as one item. Following discussion regarding the theft from three car park machines the Committee **RECOMMENDED** that the new machines and re-siting of the machines be included in the overall re-design of the car park as were the signs, roundabout and the new bus area.

Cllr Mrs K Seaber proposed/Cllr M J Hunt seconded the motion.

Further **RECOMMENDED** that when the design of the new car park was available the public were notified that the concept of the Railway Car Park was being looked at and re-designed.

HRT275/2008 **RESERVED SPACES – RAILWAY CAR PARK**

Discussed a letter from one of the Tenants of the new business units and **RECOMMENDED** that the problem concerning the reserved spaces attached to the units be looked at when the car park re-design was undertaken.

- HRT276/2008** **UNIFORMS FOR CAR PARK ATTENDANTS**
RECOMMENDED that uniforms were purchased for six employees and budgeted for 2009/2010.
- HRT277/2008** **COST OF RE-DESIGN OF CAR PARK**
RECOMMENDED that the Committee meets with Highways & Byways Consultants as soon as possible regarding the Health & Safety Executive's requirement for re-design of the Railway Car Park. The copy letter from the HSE detailing the problem areas and consideration of a roundabout and possibly an electronic notice board to be discussed at that meeting.
- HRT278/2008** **OVERSPILL CAR PARKS**
RECOMMENDED that the council writes to the people land in the area of the Link Road Treceus asking for interest in selling or renting a field for an overspill car park.
- HRT279/2008** **CAMEL TRAIL – DENNIS COVE FOOTPATH**
NOTED that the Clerk was progressing the matter of the hedge trimming from the Camel Trail entrance to Moyle Road with Cornwall County Council.
- HRT0280/2008** **CYCLE HIRE – MUD ON ROAD**
Following discussion concerning the matter of mud on the road being left by a tenant of the workshop units from cleaning at the front of the units and using the promenade for storage
RECOMMENDED that the Investment Properties Committee discussed whether there was a contravention of the Lease.
RECOMMENDED that the Clerk asked the PCSOs to assist by speaking to the Tenants.
- HRT281/2008** **RESIDENTS PARKING**
DISCUSSED the problems with parking in the Old Town and whether there should be 20/30 minute stay bays instead of disabled parking and Residents' Parking for permit holders only for particular streets. **RECOMMENDED** that the resolution to write to the Unitary Authority remained and that PATCAG which was looking at a traffic management strategy brought its findings back to the Committee once consultation and research has taken place.
- HRT282/2008** **TRAFFIC CALMING - TREVONE**
NOTED that Mr Bidgood the Area Surveyor from Cornwall County Council had written to PATCAG informing of the criteria for traffic calming and that there were no funds available. Therefore PATCAG had asked for a cost of the scheme in order for the Council to consider funding. **RECOMMENDED** that this be an agenda item at the next meeting for an update.

HRT283/2008**PCSOs**

RECOMMENDED that this item be deferred to the main Council Meeting on Tuesday 28 October 2008.

HRT284/2008**BUDGET 2009/2010**

RECOMMENDED the following bid for a budget to be presented to the Finance Staffing & General Purposes Committee on 9 December 2008.

1. £2,000 for updating any signs required for the Railway and Lawn Car Parks.
2. £3,000 as a contribution towards street lighting at the end of the Camel Trail with the junction to Moyle Road should the hedge cutting prove to be unhelpful.
3. £75,000 to lease a temporary car park and hire a hopper bus for the summer season.
4. £5,000 for associated administrative and solicitors fees in respect of a proposed lease of a car park and a hopper bus.
5. £150,000 for the re-design of the Railway Car Park in view of the HSE requirements.
6. £1,000 towards the cycle racks being removed from the promenade and re-sited.
7. £10,000 for contingency works at Trevone ie bus shelter and traffic calming.
8. £20,000 for four new car park machines if required.
9. £2,000 for six car park attendants' uniforms.
10. £5,000 towards a new bus shelter for School Hill.
11. £5,000 to be allocated on an annual basis as a contingency reserve for further costs connected with the Unitary Council and associated devolved services.

Total budget bid £278,000

The meeting closed at 9.30pm