

Padstow Town Council

Minutes of the Finance & General Purposes Committee held on 3 May 2012 at 7pm in the Council Chamber

- Present:** Councillors M J Hunt (Chair), Mrs P Davis D Edwards, K Freeman, A Rickard, Mrs T Walter and C Watson Smyth
- In Attendance:** Mrs S Lee –Town Clerk
- FGP215/2011** **Apologies** were received from Cllrs Mrs K Seaber & Mrs N Barnes – Accountant
- FGP216/2011** **Announcements** - none
- FGP217/2011** **Declarations of Interest** –
- Cllr Mrs Davis declared a personal and prejudicial interest in the grant applications for the Guides & Sailing Club
 - Cllr Freeman declared a personal & prejudicial interest in the grant applications for the Sailing Club, and a personal interest in the grant applications for the Coastguard Association and Royal British Legion
 - Cllr Rickard declared a personal & prejudicial interest in the grant application for the Football Club
 - Cllr Edwards declared a personal in the grant applications for the Padstow Museum & Christmas Lights
 - Cllr Walter declared a personal & prejudicial interest in the grant application for the Lobster Hatchery & personal interest in the grant applications for Padstow School
 - Cllr Watson-Smyth declared a personal interest in the grant applications for the Christmas Lights & Coastwatch and a personal & prejudicial interest in the grant application for the Padstow Area Tourism and Business Forum
- FGP218/2011** **Public Participation** - none
- FGP219/2011** **Minutes of the meeting held on 21 February** – it was **RESOLVED** that the minutes be signed as a true record of the meeting
- FGP 220/2100** **Budget** – the end of the 2011-12 year budget figures were discussed – no issues were identified.
- FGP 221/2011** It was **RESOLVED** that the agenda item on Leases be moved to the end of the meeting.

FGP 222/2011 **Tenders** - the committee were advised of the outcome of the tenders for the Ladywell parking space and the Railway car park space

FGP 223/2011 **Grants** - it was **RESOLVED** to offer the following grants for 2012/13. All grants were to be held until evidence is produced that the money has been spent or is required to be spent.

LGA Misc Provisions Act s19

- a. Padstow & District Flower Club £ 100
Cllrs Mrs Davis & Freeman left the meeting
- b. Padstow Sailing Club £ 600
Cllrs Mrs Davis & Freeman returned to the meeting
- c. Padstow Sea Cadets £2000
- d. St Petroc's Senior Citizens Club £ 500
- e. Trevone War Memorial Village Hall £1500 - Ring fenced
to be released when building works are commenced
- f. Trevone Youth Club £ 1000 – only to be
released when receipts are produced and/ or copy of
insurance policy
- g. Trev1 Youth Photography Group £ 100
Cllr Rickard left the meeting
- h. Padstow United Football Club £1750
Cllr Rickard returned to the meeting
- i. Padstow Youth Club £2000 – with the
arrangement that the grant will only be drawn down as it is
required.
- j. Padstow Pre-School £ 200
- k. Padstow Baby & Toddler group £ 100
- l. Padstow Youth Action £ 100

The need for the youth bodies in the town to get together was stressed in order to get a more co-ordinated approach. The Council requested that the youth bodies including the Football club be invited to the June Council meeting at 7.30pm to discuss youth provision in the parish. **Action: Town Clerk**
Cllr Mrs Davis left the meeting

- m. Padstow Girl Guides, Brownies & Rainbows £ 500
Cllr Mrs Davis returned to the meeting
- n. Padstow School – bikeability training £ 250
- o. Padstow School – Padstow Pirates £ 0

Local Gov & Rating Act 1997

- p. Padstow & District Community Transport £1000 - the council would like further information with regard to the number of journeys that the community transport vehicle has made over the last year and would like to offer to help to ensure that

maximum use is made of the vehicle. Cllr Davis voted against the level of grant funding

LGA 1972 S137

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| q. National Coastwatch Institution | £ 0 |
| Cllr Watson-Smyth abstained from voting | |
| r. Spectrum | £ 0 |
| s. Padstow Museum | £1500 |
| t. Shelter | £ 0 |
| u. Fleet – Ms A Hills | £ 0 |
| Cllr Mrs Walter left the meeting | |
| v. National Lobster Hatchery | £ 0 |
| Cllr Mrs Walter returned to the meeting | |
| w. Royal British Legion | £ 250 |
| x. Padstow Institute | £ 500 - up to date |
| accounts to be requested before any money is released | |
| y. Coastguard Association – Padstow | £ 200 |
| z. PaTCAG | £ 200 |

LGA 1972 s 144

Cllr Watson-Smyth left the meeting

- aa. Padstow Area Tourism & Business Forum £10000 for TIC but the Council felt unable to offer further support for the Christmas Festival however it will consider request for free parking if made to the HRT committee. It was stressed that it is important that a member of the LTOS committee is appointed as Council representative on the PATA committee. Cllr Watson-Smyth returned to the meeting
- bb. Padstow Christmas Lights Committee £3000- this amount had been set in the 2012/13 budget - it is important that a review of the funds required is carried out during the setting of the budget for 2013/14 in consultation with Christmas Lights committee

FGP 224/2011

Purchase of new Vehicle – it was **RESOLVED** to delegate authority to the Maintenance Manager in liaison with the RFO to purchase the new maintenance team vehicle within the budget set of £23,000 less part exchange. **Action: Maintenance Manager & RFO**

FGP 225/2011

Building Move – it was **RESOLVED** to approve the acceptance of the quote for the new telephone service once exchange of contracts has taken place. **Action: Town Clerk**

FGP 226/2011

Future of Budget setting – the working group will meet on Thursday 17 May at 2pm

FGP 227/2011

Financial Regulations it was **RESOLVED** that the updated Financial Regulations be adopted with immediate effect.

FGP 228/2011 **Insurance** - the committee were advised of insurance refunds of £4500 in respect of dual insurance and £1170 in respect for no claims during 2010/11.

FGP229/2011 **Leases**

- i. The committee were updated on the current lease negotiations that were taking place. There were no comments.
- ii. The committee **RESOLVED** that they did not wish to investigate the removal of the covenants on the Railway land at the current time.
- iii. The committee requested that the Clerk discuss the wood finish of the new business units with the original architect with regard to any decoration/upkeep required. **Action: Town Clerk**

Date of next meeting- Thursday 21 August – first quarter budget review

The meeting closed at 9.05pm

Recommendations to Full Council - none