

# Padstow Town Council

Minutes of the Finance & General Purposes Committee held on Tuesday 20  
November 2012 at 7pm in the Council Chamber

**Present:** Councillors M J Hunt (Chair), K Freeman, A Rickard, Mrs T Walter & 2 members of the public

**In Attendance:** Mrs N Barnes – Accountant & Mrs S Lee –Town Clerk

**FGP2012/22 Apologies** were received from Cllrs D Edwards, R Higman, C Watson-Smyth & Mrs K Seaber

**FGP2012/23 Announcements** - none

**FGP2012/24 Declarations of Interest** - none

**FGP2012/25 Public Participation** – the members of the public offered to answer any questions with regard to the request from the Old Oss to purchase the freehold of the Ladywell Street property. They stressed that this request was in order to protect May Day in Padstow for the future and to ensure that the Old Oss had a permanent home in the town.

**FGP2012/26 Minutes of the meeting held on 30 August** – it was **RESOLVED** that the minutes be signed as a true record of the meeting

**FGP2012/27 Budget** – the half year budget figures and office move costs were discussed and no issues were identified.

**FGP2012/28 Committee recommendations** – it was **RESOLVED** to recommend to Full Council the following in line with recommendations from committees for 2013/14 budgets -

**a LTOS**

- i. **Sports Hall** - £10,000 to set up an earmarked reserve to investigate the future of the tennis court site and the possibility of building a permanent sports hall with possible funding from Inspired Facilities grant in 2013. £25,000 had been requested – it was felt if a grant application required matched funding the committee should request further funds as appropriate.
- ii. **SW Coast Path Footpath** –£20,000 towards the cost of renovating the SW Coast path and path to Chidley Pumps
- iii. **Swimming Pool** – £1000 to look at the feasibility of this project to include testing water quality and investigating cliff face stability.
- iv. **Empty Purse** - £1000 for a barrier at Empty Purse to prevent parking but allow for vehicle access. The committee recommended to LTOS that memorial benches be considered for this purpose and the budget was reduced from £2000. **Action: LTOS agenda**
- v. **Plantation** – £15,000 for tree works and repairs etc.
- vi. **Mobile Skate Hire** – £2000 dependent on availability of hire
- vii. No increase in burial fees and the allotment fee is increased to £10 pa from April 2013.

**b HRT**

- i. **Fees** - that the car parking fees & excess charges remain the same
  - ii. **Car park full signage** – £10,000 to provide one large sign with all car parks on at entrance to town and having a manual system for car park Full etc
  - iii. **Car Parks works** – £100,000 in addition to the remaining ear marked reserve.
  - iv. **Harbour Wall** – £25,000 – the works may be completed this financial year.
  - v. **Cliff Face works** – £75,000 with the remaining earmarked reserve being returned to general reserve at the end of the year.
  - vi. **Park & Ride** - as per the report with fees payable being plus VAT and alterations to combine points f & g. Chairman of HRT to meet with operators after Full Council meeting. **Action: Town Clerk**
- c Staffing** – it was **RESOLVED** to recommend taking the budgets as set in the budget which incorporate a cost of living rise subject to current negotiations.
- d Investment Properties** – there were no further issues to discuss within this budget as it was **RESOLVED** any budget for Station House would come from within current budgets or property maintenance reserve.

**FGP2012/29 Members Allowances** – it was **RESOLVED** that no allowances would be taken in 2013/14 apart from travel & subsidence which would remain at the current rates.

**FGP2012/30 Pensions** – further information was circulated with regard to pensions from NALC. It was agreed that a decision would be made on the pensions in 2013/14 at the February F & GP meeting. **Action – RFO/Agenda**

**FGP2012/31 Insurance** – it was **RESOLVED** to take on a further Long term Agreement with WPS due to the costs saved. **Action: RFO**

**FGP2012/32 Budget 2013/14**

- a. PCSO funding – it was **RESOLVED** to recommend to Full Council that the budget remains for 2013/14 and further discussions take place with regard to the future. **Action: Town Clerk**
- b. Draft budget and precept – it was **RESOLVED** to recommend to Full council that the draft budget be approved and that no precept is raised for 2013/14. Thanks to the Staff were asked to be noted for all their work in reducing costs to the Council substantially over the last year – the Town Clerk was thanked for all her hard work in sorting out anomalies within the Council. It was **RESOLVED** that the following earmarked reserves would be returned to general reserve at the end of the year if not spent – Mayor’s allowance – in future there would not be an earmarked reserve for this, CCTV for Lawn car park £6000, Car Park full signs £6000, Rock Fall repairs £30,000.

**FGP2012/33 Direct Debits & Standing Orders** – it was **RESOLVED** to approve the list as circulated and this was signed by the Chair.

**FGP2012/34 Rating Appeals** – the RFO advised that the Council had not been successful in any of its rating appeals.

**FGP2012/35 Consultation** – it was **RESOLVED** to note the consultation on data transparency and no comments were made.

**It was RESOLVED that in view of the confidential nature of the legal business to be transacted that the public be excluded**

**FGP2012/36 Leases**

- a. The committee were advised that the Sailing Club lease has been finalised. The Old Oss lease is still awaiting completion and the Clerk would continue to chase for the return of the statutory declarations. **Action: Town Clerk**
- b. Unit 1 request for alteration to user clause – the Clerk was asked to take legal advice on the alteration to the clause for discussion at the next meeting. **Action: Town Clerk**
- c. It was **RESOLVED** that the lease at Unit 1 Workshop units could be assigned to Hancock & Lane 2012 Limited providing the new assignee enters into a deed of covenant and the outgoing tenants enter into a guarantee agreement guaranteeing the obligations of the new company and all the Council legal costs are met. **Action: Town Clerk**
- d. Spritty Meadow – it was noted that a Section 10 notice had been received with regard to rent review in September 2013
- e. Ladywell Street – it was **RESOLVED** that the Town Clerk would instruct the District Valuer to provide a market valuation for the property. **Action: Town Clerk**

**FGP2012/37 Correspondence –**

- a. Cornish Crepe Company – it was agreed that that the Clerk would obtain further information with regard to this request and that the issue would be discussed at the next F & GP meeting. **Action: Town Clerk**
- b. Solar Panels and grant funding – information was noted.

**Date of next meeting-** Tuesday 19 February - third quarter budget review & Pensions

The meeting closed at 9.15pm

**Recommendations to Full Council**

**That the draft budget is approved as detailed above and in accompanying papers and that no precept is raised in 2013/14.**

**Signed as a true record of the meeting..... Date.....**