

## PADSTOW TOWN COUNCIL

### Minutes of the Finance and General Purposes Committee meeting held on Tuesday 5 July 2016 at 6.30 pm in the Council Office, Unit 5B Treceus Industrial Estate, Padstow.

**Present:** Councillors F J Bealing, K Freeman, R Higman, A Rickard, and C Watson-Smyth

**In Attendance:** Mrs K Pemberton (Town Clerk) and Mrs N Barnes (Responsible Financial Officer)

- 2016/1 Election of Chairman/Vice Chairman:**  
i) **RESOLVED** that Councillor R Higman be re-elected as Chairman whereupon he took the chair.  
ii) **RESOLVED** that no Vice-Chairman be elected
- 2016/2 Apologies:** were received from R Buscombe, Mrs A E Symons and Mrs T Walter
- 2016/3 Announcements:** None.
- 2016/4 Declarations of Interest:** None.
- 2016/5 Public Participation:** None.
- 2016/6 Minutes Tuesday 16 February 2016: RESOLVED** that the minutes of the meeting held on Tuesday 16 February 2016 were a true record of the meeting and they were signed by the chair.
- 2016/7 Committee Terms of Reference: RESOLVED** that no changes be made.
- 2016/8 Clerks Report/Work Programme:** was noted for information. It was considered that the main work programme of the committee was determined by financial timetables and legislation anyway and therefore the work programme was actually no longer a helpful tool in managing its work. **RESOLVED** that the Committee no longer have a work programme prepared for its meetings.
- 2016/9 Correspondence:** None.
- 2016/10 Budget-V-Actual Overview:** The update was noted.
- 2016/11 Business Plan and Capital Projects:** The Responsible Financial Officer presented the report and Business Plan to Committee for their consideration. She outlined changes that had been suggested, as detailed in the agenda report. She considered that it would be more beneficial to consolidate the Earmarked Reserves into generic headings; rather than drilling down to the smaller schemes/projects. Her suggestions in changing this were detailed in the report. There was a general discussion on this point and it was considered that it made sense.
- RESOLVED** to i) consolidate the Earmarked Reserves, as detailed in the agenda report; and ii) **RESOLVE TO RECOMMEND TO COUNCIL** that the updated Business Plan be adopted.

**2016/12 Non-Domestic Rates Appeal:** The Responsible Financial Officer advised Committee that the Council's surveyor Chris Waters of Charterwood, had been successful in the negotiation of a reduction in rateable value for the Railway Car Park from £127,000 to £108,000 back dated to April 2014. This refund was on the basis that the Council had lost some car parking spaces due to improvements made with its redesign.

His fee in this matter was on a no-win no-fee basis and was 15% of the reduction of the rateable value.

Committee was pleased to hear of the outcome of this appeal and expressed thanks to Mr Waters in this regard.

**2016/13 Date of next meeting:** It was considered that there would be no business for the scheduled August meeting, due to this meeting taking place.  
**RESOLVED** that meeting scheduled for Tuesday 16 August 2016 be cancelled. *[NB: next scheduled meeting was Tuesday 15 November 2016 (budget)].*

Meeting closed at 6.40 pm.