

# **PADSTOW TOWN COUNCIL** <sup>1</sup>

Unit 5b Treceus Ind Est  
PADSTOW  
Cornwall  
PL28 8RW

Kathy Pemberton Town Clerk  
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10 July 2013


**TO: FINANCE AND GENERAL PURPOSES COMMITTEE**  
Councillors F J Bealing, K Freeman, R Higman, I F McKey, A Rickard,  
Mrs K Seaber, Mrs T Walter and C Watson-Smyth

Dear Member

I hereby give you notice that a Meeting of the **Finance and General Purposes Committee** will be held at the **Council Offices, Unit 5b Treceus Industrial Estate, Padstow** on **Tuesday 16 July 2013 at 7.00 pm.**

All Committee Members are hereby summoned to attend for the purpose of considering and resolving upon the business as set out hereunder.

Yours faithfully

  
Kathy Pemberton  
Town Clerk

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## **A G E N D A**

Public & Press are invited to attend.

1. **To receive apologies for absence**
2. **To receive announcements:** for information only
3. To receive **declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's code of conduct.
4. **Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
5. **To agree the minutes** of the meeting held on **25 April 2013 (Pages 1-3)**
6. **To agree the minutes** of the meeting held on **2 July 2013 (Page 4)**
7. **Clerks Report/Work Programme:** To receive an update for information **(Page 5)**

8. **Committee Terms of Reference:** To review the Committee's terms of reference and make any recommendations for amendment to Council (if necessary) (*Pages 6-7*)
9. **Financial Regulations:** To give consideration to the Council's Financial Regulations and make any recommendations for amendment to Council (if necessary) (*Pages 8-16*)
10. **External Auditor Report:** To note unqualified auditors report (*Pages 17-25*)
11. **Direct Debits and Standing Orders:** To approve Direct Debits and Standing Orders for regular payment (*Page 26*)
12. **Budget-v-Actual Overview:** To receive an update to note for information (*Pages 27-29*)
13. **Stile Field Improvement Works:** To discuss and decide on the transfer from general funds in being able to take this project forward until grant funds are available (*Page 30*)
14. **Padstow Enterprise Funds:** To discuss and decide on: a) grant request; and b) allocation of future funds (*Pages 31-44*)
15. **Car Park Improvement Works:** To discuss and decide on invoice from CORMAC with regards to abortive costs (*Pages 45-50*)
16. **To note date of next meeting:** Tuesday 19 November 2013
17. **EXCLUSION OF PRESS & PUBLIC** – To consider and if appropriate, to pass the following resolution - That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
18. **New Office Computers:** To discuss and decide on preferred contractor to appoint following receipt of quotations (*Pages 51-66*)
19. **Cory Shelter Lease:** To discuss and decide on the way forward (*Pages 67-71*)
20. **Bank Options:** To discuss and decide on spreading the risk of Council finances (*Pages 72-74*)
21. **Rentals:** To receive an update on current rentals and decide on rent review for Unit 9 South Quay (if received in time for meeting) (*Page 75*)
22. **Pensions:** To discuss and decide on way forward following further report in this regard (*Pages 76-85*)