

# PADSTOW TOWN COUNCIL

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Mrs S Lee  
Town Clerk  
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**13 November 2012**

**TO: Members of the Finance & General Purposes Committee:**

Councillors MJ Hunt (Chair) D Edwards K Freeman R Higman A  
Rickard Mrs K Seaber Mrs T Walter C Watson Smyth

Dear Councillor

All Members of the Committee are hereby summoned to attend a Meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** to be held at the Council Chamber Station Road Padstow on **Tuesday 20 November 2012 at 7.00pm** for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Yours faithfully

Sue Lee  
Town Clerk

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## AGENDA

Press & Public are invited to attend

1. To receive **apologies for absence & announcement**
2. To receive **declarations of interest** from Councillors relating to items to be considered at the meeting in accordance with Padstow Town Council's Code of Conduct.
3. **Public Participation** - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
4. **To agree the minutes** of the meeting held on Thursday 30 August 2012.
5. **Budget**
  - a. to be advised of the half year budget figures and discuss any significant differences
  - b. Office move- to update on costs to date

6. **Committee Recommendations** - To discuss and decide on recommendations relating to budget for 2013/14 –
  - a. LTOS
  - b. HRT
  - c. Staffing – tabled
  - d. Investment Properties – to be discussed
7. **Members allowances** – to discuss and decide on members allowances for 2013/14
8. **Pensions** – to receive further details from NALC
9. **Insurance** – to discuss and decide on the offer of a further Long Term Agreement
10. **Budget 2013/14** –
  - a. To discuss and decide on the grant funding for PCSO in 2013/14
  - b. To discuss and make recommendations to Full Council regarding the draft budget for 2013/2014 and any precept required.
11. **Direct Debits and Standing Orders** – to approve the list as circulated
12. **Rating Appeals** – to advise of result of appeals
13. **Consultation** – to advise of further consultation on Data Transparency and make comments as appropriate.
14. **Leases**
  - a. to be updated on matters outstanding with lease negotiations and discuss and decide on any issues
  - b. to receive further correspondence relating to the use of Unit 1 Workshop units and discuss and decide on response
  - c. to receive correspondence relating to the assignment of lease at Unit 1 workshop units and decide on a response
  - d. Spritty meadow – to advise of receipt of notice regarding rent review in September 2013
  - e. To receive correspondence relating to Ladywell Street property and discuss and decide on the way forward.
15. **Correspondence**
  - a. to discuss and decide on response to letter from Cornish Crepe Company
  - b. to receive information relating to Solar panels and grant funding
16. **Date of next meeting- Tuesday 19 February** – end of 3<sup>rd</sup> quarter budget review unless a further meeting is required on 4 December