

PADSTOW TOWN COUNCIL

Station House
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Kathy Pemberton Town Clerk
Town Clerk
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14 March 2018

TO: STAFFING COMMITTEE

Councillors: A Rickard (Chairman), R Buscombe, Mrs A E Symons,
D N Vivian and Mrs T Walter

Dear Member

All Members of the Committee are hereby summoned to attend a meeting of the **STAFFING COMMITTEE** at the **Council Offices, Station House, Station Road Padstow** on **Tuesday 20 March 2018** at **6.30pm** for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Yours faithfully


Kathy Pemberton
Town Clerk

Please note start time

A G E N D A

Public & Press are invited to attend.

- 1.** To receive **apologies for absence**
- 2.** To receive **announcements** (if any): For information only
- 3.** To receive **declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's code of conduct.
- 4. Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
- 5. To agree the minutes** of the meetings of the meetings held on i) Tuesday 9 January 2018; and ii) Tuesday 2 February 2018;
- 6. Date of Next Meeting:** Tuesday 22 May 2017, time TBC

7. **EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
8. **To agree the confidential minutes** of the meetings of the meetings held on i) Tuesday 9 January 2018; and ii) Tuesday 2 February 2018
9. **Staff Review and Staffing Update:** To receive an update in this regard and discuss and decide on way forward.
10. **Works Experience:** To consider a request and discuss and decide on the way forward.
11. **Overtime, Sick Leave and Training:** To note update for information.