

PADSTOW TOWN COUNCIL

Unit 5b
Trecerus Industrial Estate
Padstow
Cornwall
PL28 8RW

Kathy Pemberton
Town Clerk
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14 January 2015

TO: STAFFING COMMITTEE
Councillors A Rickard (Chairman), F J Bealing, R Buscombe, Mrs A E Symons and Mrs T Walter

Dear Member

All Members of the Committee are hereby summoned to attend a meeting of the **STAFFING COMMITTEE** at the Council Offices, Units 5b Trecerus Industrial Estate, Padstow on **Tuesday 20 January 2015 at 6.30 pm** for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Yours faithfully


Kathy Pemberton
Town Clerk

Please note start time of this meeting

A G E N D A

Press & Public are invited to attend

1. To receive **apologies for absence**
2. To receive **announcements** (if any): For information only
3. To receive **declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct
4. **Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders
5. **To agree the minutes** of the meeting held on **Tuesday 16 December 2014**
6. **Date of Next Meeting:** Tuesday 24 March 2015 at 6.00 pm
7. **EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

8. **To agree the confidential minutes** of the meeting held on **Tuesday 16 December 2014**
9. **Maternity Leave and Cover:** To receive an update on latest issue and discuss and decide on way forward.
10. **Appraisal Update:** To receive an update and discuss an decide on way forward.