

# PADSTOW TOWN COUNCIL

Council Offices  
Station House  
Station Road  
Padstow  
Cornwall  
PL28 8DA

Kathy Pemberton  
Town Clerk  
Email: [enquiries@padstow-tc.gov.uk](mailto:enquiries@padstow-tc.gov.uk)  
Website: [www.padstow-tc.gov.uk](http://www.padstow-tc.gov.uk)  
Tel: 01841 532296



3 January 2018

**TO: STAFFING COMMITTEE**

Councillors A Rickard (Chairman), R Buscombe, Mrs A E Symons,  
D N Vivian and Mrs T Walter

Dear Member

All Members of the Committee are hereby summoned to attend a meeting of the **STAFFING COMMITTEE** at the Council Offices, Station House, Padstow on **Tuesday 9 January 2018 at 6.00 pm** for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Yours faithfully

A handwritten signature in black ink, appearing to be 'K. Pemberton', written in a cursive style.

Kathy Pemberton  
Town Clerk

**NB: Please not start time**

---

## A G E N D A

**Press & Public are invited to attend**

1. To receive **apologies for absence**
2. To receive **announcements** (if any): For information only
3. To receive **declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct
4. **Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders
5. **To agree the minutes** of the meetings of the meetings held on i) Tuesday 19 September 2017; and ii) Tuesday 10 October 2017
6. **Council Employees' Pay Offer:** To note update for information.
7. **Date of Next Meeting:** Tuesday 6 March 2018 at 6.00 pm

8. **EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
9. **To agree the confidential minutes** of the meetings of the meetings held on i) Tuesday 19 September 2017; and ii) Tuesday 10 October 2017
10. **Staff Review:** To receive an update in this regard and discuss and decide on way forward.
11. **Staff Update:** To receive update and discuss and decide on way forward.
12. **Overtime, Sick Leave and Training:** To note update for information.