

PADSTOW TOWN COUNCIL
Minutes of the Staffing Committee meeting held on Tuesday 21 June
2016 at the Council Offices, Unit 5b Treceus Industrial Estate,
Padstow at 6.00 PM

Present: Councillors R Buscombe, J Murt, A Rickard, Mrs A E Symons and Mrs T Walter

In Attendance: Kathy Pemberton (Town Clerk)

S2016/1 Election of Chairman/Vice Chairman:

- i) **RESOLVED** that Councillor A Rickard be re-elected as Chairman whereupon he took the chair.
- ii) **RESOLVED** that no Vice-Chairman be elected

S2016/2 Apologies for absence: There were no apologies.

S2016/3 Announcements: There were no announcements.

S2016/4 Declarations of Interest: There were no declarations of interest.

S2016/5 Public Participation: There was no public participation.

S2016/6 RESOLVED that the **minutes** of the staffing meetings held on i) **Tuesday 12 January 2016**; and ii) **Tuesday 15 March 2016** were a true record of the meetings and they were signed by the chair.

S2016/7 Committee Terms of Reference: RESOLVED TO RECOMMEND TO COUNCIL adopting the Committee's Terms of Reference as outlined in the agenda, with no changes.

S2016/8 Date of Next Meeting: Tuesday 20 September 2016 at 6.00 pm was noted.

S2016/9 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.

S2016/10 RESOLVED that the **Confidential Minutes** of the Staffing meeting held on i) **Tuesday 12 January 2016**; and ii) **Tuesday 15 March 2016** were a true record of the meeting and they were signed by the chair.

S2016/11 Staff Update and Issues: see confidential minutes

S2016/12 Personal Development Reviews: See confidential minutes

S2016/13 Overtime, Sick Leave and Training: The update, as detailed in the agenda report, was noted for information.

Meeting closed 6.25 pm