

PADSTOW TOWN COUNCIL

Minutes of the Annual Meeting of Padstow Town Council held on Tuesday 31 May 2016 at 7.00 pm in the Council Offices, Unit 5B Treceerus Industrial Estate, Padstow

Present: F J Bealing, R Buscombe, K Freeman, R Higman, A Rickard, Mrs A E Symons, Mrs T Walter and C Watson-Smyth

In Attendance: Mrs K Pemberton (Town Clerk)

2016/1 Election of Chair of the Council/Town Mayor:

RESOLVED that Councillor A Rickard be re-elected as Chair of the Council/Town Mayor for 2016/17 and he signed his Declaration of Acceptance of Office.

2016/2 Election of Deputy Chair of the Council/Deputy Mayor:

RESOLVED that Councillor R Higman be re-elected as Deputy Chair of the Council/Deputy Mayor for 2015/16.

2016/3 To receive apologies for absence and announcements:

Apologies were received from Councillors J Murt, H M Saunders and D N Vivian. There were no announcements.

2016/4 Election of Committees: It was **RESOLVED** that the following Councillors would form the committees for 2016/17:

- a. **Leisure Tourism & Open Spaces (7):** Councillors F J Bealing, R Buscombe, A P Flide, R Higman, J Murt, D N Vivian and C Watson-Smyth
- b. **Highways Roads and Transport (7):** Councillors F J Bealing, R Buscombe, K Freeman, R Higman, A Rickard, D N Vivian and C Watson-Smyth
- c. **Staffing (5):** Councillors R Buscombe, J Murt, A Rickard, Mrs A E Symons and Mrs T Walter
- d. **Planning (6):** Councillors F J Bealing, K Freeman, R Higman, A Rickard, Mrs A E Symons and Mrs T Walter
- e. **Finance, General Purposes (8)** Membership of this committee would be decided at the June Full Council meeting once chairs of committees had been elected.

2016/5 Working Groups: It was **RESOLVED** that the following Councillors would form the working groups for 2016/17:

- a. **Station House Working Group:** Councillors F J Bealing (Lead Member), R Higman, A Rickard, D N Vivian and C Watson-Smyth
- b. **Neighbourhood Development Plan:** Councillors J Murt, A Rickard, H M Saunders (Lead Member), D N Vivian, C Watson-Smyth and 1 vacancy

- 2016/6 Election of Council Representatives:** It was **RESOLVED** to elect the following Council Representatives to organisations:
- a. Cornwall Association of Local councils (CALC): Councillor R Buscombe
 - b. Camel Advisory Group: Representation to be shared by Councillors R Buscombe and A Rickard
 - c. Memorial Hall Committee: Councillor K Freeman
 - d. Padstow Sea Cadets Management Committee: Councillor D N Vivian
 - e. Padstow Area Tourism Association: Councillor A Rickard
 - f. Wadebridge and Padstow Community Network Meeting: A Rickard

2016/7 Scheme of Delegation/Committee Terms of Reference: Comment was made with regard to the possibility of amalgamating the Highways, Roads and Transport Committee and Leisure, Tourism and Open Spaces Committee. It was considered that each Committee could give this matter due consideration when it's reviewed its terms of reference.

RESOLVED that each committee, at its first meeting, review its own Terms of Reference and bring any recommendations back to a future meeting of Council.

- 2016/8 Dates of Council Meetings: RESOLVED** to agree meeting dates for 2016/17 as outlined in the agenda papers, subject to the following amendments:-
- Reschedule Highways, Roads and Transport Committee to Tuesday 14 June 2016 at 6.45 pm, instead of Tuesday 7 June 2016; and
 - Reschedule Finance and General Purposes Committee to Tuesday 5 July 2016 at 6.30 pm, instead of Tuesday 21 June 2016.

Meeting closed at 7.20 pm