

## PADSTOW TOWN COUNCIL

### Minutes of the Full Council meeting held on Tuesday 31 May 2016 at 7.30 pm in the Council Offices, Unit 5B Treceus Industrial Estate, Padstow

**Present:** F J Bealing, R Buscombe, K Freeman, R Higman, J Murt, A Rickard, Mrs A E Symons, Mrs T Walter and C Watson-Smyth

**In Attendance:** Mrs K Pemberton (Town Clerk)

**2016/09 Apologies for absence and announcements:** i) Apologies were received from Councillors J Murt, H M Saunders and D N Vivian; ii) There were no announcements.

**2016/10 Declaration of Interest:** Councillors F J Bealing, Mrs T Walter and Mrs C Watson-Smyth declared an interest in Agenda Item 22: Messrs Steins: New Business Units Ventilation

Councillor A Rickard declared an interest in Agenda Item 20: Mark's Shelter Space

**2016/11 Dispensations:** None

**2016/12 Public Participation:**

- i) **Cornwall Councillor's Report:** Councillor Buscombe advised that he had given a report at the Annual Parish Meeting and had nothing further to add this month.
- ii) **Police Report:** was tabled for the period 27 April to 27 May 2016; 10 crimes were identified from 26 calls made, these included 7 criminal damage, 1 harassment, 1 common assault and 1 burglary.

**2016/13 Minutes Tuesday 26 April 2016: RESOLVED** that the minutes of the meeting held on Tuesday 26 April 2016 were a true record of the meeting and they were signed by the chair.

**2016/14 Clerk's Report/Work Programme:** was noted for information

**2016/15 Minutes Annual Parish Meeting Tuesday 10 May 2016: RESOLVED** to adopt the minutes of the Annual Parish meeting held on Tuesday 10 May 2016.

**2016/16 Committees/Working Group Meetings:**

- a) **RESOLVED** to receive minutes of the Planning Committee meeting held on 17 May 2016.
- b) **RESOLVED** to adopt the minutes and approve recommendations of the meeting of the Neighbourhood Development Working Group Meeting held on 24 May 2016.

**2016/17 Finance: Monthly Accounts and Payments May 2016**

- a) The monthly finance report was received and noted for information.
- b) **RESOLVED** to i) ratify payment to accounts for May 2016 (a) of £8,517.55, BACS/Direct Debits of £1,697.98, direct debits or standing orders the following month (regular payments/same amount) of £11,212.17, cheques written, online payments and direct debit made since the last statement £96.25; ii) ratify payment to accounts for May 2016 (b) of £2,776.14, BACS/Direct Debit of £58.60, Cheques written, online payments made and direct debits taken since last statement of £1.25 iii) pay addendum to accounts for May 2016 of £879.59.
- c) Car parking takings were noted for information
- d) Bank Reconciliations availability was noted for information.

**2016/18 Correspondence:**

- a) Correspondence for information was noted.
- b) i) Padstow Vintage Rally and Country Fair: **RESOLVED** to refuse request to operate a shuttle bus from the Railway Car Park. ii) Lobster hatchery Request: **RESOLVED** to ratify decision of the Town Clerk in consultation with the Chairman in this regard.

**2016/19 Devolution Update:** The Town Clerk and Councillor Buscombe gave a brief update.

- Allotments: Cornwall Council would replace allotment fencing, time of which to be confirmed. It was confirmed that insurance was happy and advice was being sought risk assessments that would be required;
- Libraries: Council was going to look at how other Councils take this forward. Cornwall Council was taking forward library devolution in phases.
- Link Road Car Park: No correspondence had been received by Councillor Rowe from Cornwall Council

**2016/20 Project Updates:**

- a) Station House and New Toilet Block, Railway Car Park:  
Councillor Bealing advised that the first layer of tarmac had been laid. This would be completed after the half term, along with white lining and addition of parking space in front of the toilet block.  
The toilet block was complete apart from the electrical connection. It would also need to be tested. A site meeting was arranged for next week when it was hoped the project could be signed off and date set for official opening.

Comment was made that a fuss should be made. It was noted that a key handing over ceremony was fitting for this project and that the Town Clerk draw up a press release and a contact

local press such as, Western Morning News, Cornish Guardian, Radio Cornwall, Pirate FM and BBC Spotlight.

- b) Dock Wall: Council was referred to the report and recommendation by the PWH. It was noted that any works would need to take place in warmer weather and that it would require a harbour works and waters ways licence prior to start, these could be taken forward by the Project Manager.

The report detailed how the works could be funded.

**RESOLVED** as per PWH's recommendation that Michael Vanstone Plant Hire be appointed to undertake these works at the tender sum of £32,490.

- 2016/21 Slips and Rock Failures:** The Town Clerk provided an update on each of these slips. Mount Pleasant: Cornwall Council had originally cornered off the area for safety. They would not be undertaking any works to the area but would be monitoring regularly. The Town Clerk would be contacting Matt Vale, PWH to ascertain his view on potential impact the failure has/or is having to the Council's shelter. She would then report any concerns to Cornwall Council.

Port Arthur: There was much discussion on this matter. Recollection from some members was that the slipway was not the Town Councils and that more investigation should be made to look into the matter. The Town Clerk commented that to avoid delay, if the slip was PTC's she had asked Mr Vale to draft a specification of works. It was considered that the best option would not face the slip with stone but concrete. Question was raised if the specification should be reviewed and queried with Mr Vale.

**RESOLVED** that i) the Town Clerk contact John Hinchliffe (Sea Cadets) and Councillor Vivian to seek their views and recollection on the ownership of the slip and report back; and ii) Councillor F J Bealing review the specification by Mr Vale of PWH and feedback any queries to the Town Clerk for Mr Vale to raise.

- 2016/22 Reports from Members/Outside Organisations:** Councillor Rickard commented that he had represented the Council's Planning Committee at a recent Cornwall Council Planning meeting in relation to the Green's Café application. He was disappointed with the outcome.

- 2016/23 To Note Date of Next Meeting: RESOLVED** to note date of next Full Council Meeting of Tuesday 28 June 2016 at 7.30pm

- 2016/24 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

**2016/25 Confidential Minutes Tuesday 26 April 2016: RESOVLED** that the confidential minutes of the Full Council meeting held on Tuesday 26 April 2016 were a true record of the meeting and they were signed by the chair.

**2016/26 Stile Field:** see confidential minutes

**2016/27 Leases Issues and Update:** see confidential minutes

**2016/28 Marks Shelter Space:** see confidential minutes

**2016/29 Techcon:** see confidential minutes

**2016/30 Messrs Steins: New Business Units Ventilation:** see confidential minutes

Meeting closed at 8.40 pm