

PADSTOW TOWN COUNCIL

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Town Clerk
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12 June 2013

TO ALL MEMBERS OF COUNCIL

Councillors: R Buscombe, F J Bealing, A P Flide, K Freeman, R Higman, I F McKey, A Rickard, Mrs K Seaber, Mrs A E Symons, D N Vivian, Mrs T Walter and C Watson-Smyth

Dear Councillor

All Members of the Council are hereby summoned to attend the meeting of **Padstow Town Council** in the **Church Rooms, Padstow** on **Tuesday 25 June 2013 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully

A handwritten signature in black ink, appearing to read 'K Pemberton', written over a white background.

Kathy Pemberton
Town Clerk

NB: Please note venue for this meeting

AGENDA

Public & Press are invited to attend

- 1. To receive apologies for absence and announcements**
- 2. To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's code of conduct
- 3. Public Participation:** to receive questions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders and to receive comments from members declaring a prejudicial interest with regard to items on the agenda.
 - To receive the Cornwall Councillor's Report
 - To receive the Police Report
- 4. To confirm the minutes** of meeting held on **Tuesday 28 May 2013** having been previously circulated and taken as read (**Pgs 1-5**)

- 5. Clerks Report/Work Programme:** to receive an update: for information only (**Pages 6-8**)
- 6. Committees/Working Group Meetings:**
- a) To adopt the minutes of and receive recommendations (if any) from:
 - i) Highways, Roads and Transport Committee(4 June 2013)(**Pgs 9-12**)
 - ii) Staffing Committee (11 June 2013)(**Pgs 13-14**)
 - iii) Leisure, Tourism and Open Spaces Committee (18 June 2013) (**to be tabled**)
 - b) To receive the minutes of:
 - i) Planning Committee (11 June 2013)(**Pgs 15-16**)
 - c) Finance and General Purposes Committee: To elect Committee Members (**pg 17**)
 - d) Neighbourhood Development Working Group: To give consideration to the appointment of a lead member for this Group.
- 7. Finance**
- Monthly accounts and payments June 2013**
- a) To receive monthly finance report (**Pg 18**)
 - b) To approve accounts for payments (**Pg 19**)
 - c) To approve transfers to earmarked reserved (**Pg 20**)
 - d) To note finance updates (**Pg 20**)
 - e) To note Car Park Takings for May 2013 (**Pg 20-21**)
- 8. Correspondence:** To note correspondence for information (**Pg 22**)
- 9. Lawns Car Park:** To be updated on new electricity poles being erected in the Lawns Car Park (**Pg 23**)
- 10. National Trust:** To consider a request from the National Trust for use of car park space/s in our Railway Car Park one day a week, July to October for their membership van (**Pgs 24-26**)
- 11. Planning Matters**
- a) To consider a request for financial assistance with regards to a Judicial Review in respect of Planning Application 2009/01489: Land at Trevone Road, Trevone, Padstow: First Step Homes (**Pgs 27-30**)
 - b) To discuss and decide on correspondence received from Cornwall Council with regards to Planning Application PA13/03909: Seasonal (1 April to 30 September) extension to Class A1 Retail Store: Tesco Store, Padstow (**Pgs 31-32**)
 - c) To discuss and decide on responses to the following planning applications:
 - i) **PA13/04411 – St Kilda, High Lanes, Wadebridge** – Attached double garage
 - ii) **PA13/04633 – Padstow Holiday Park** – Extension to existing holiday park with no increase in approved numbers
- 12. Carnival Week Requests from Padstow Lions:** to discuss and decide on requests to:
- a) Bandstand use on Saturday 3 August evening for Samba Celtica Band;
 - b) Make coach spaces available on evening of Saturday 3 August for presentation/prize giving

- 13. Reports from Members:** to receive reports from meetings attended (if any)
- 14. To note dates of the Padstow Town Council meetings and venues for full Council Meetings (Pgs 33-34)**
- 15. EXCLUSION OF PRESS & PUBLIC** – To consider and if appropriate, to pass the following resolution - That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
- 16. Staffing Committee (11 June 2013):** To adopt the confidential minutes of and receive recommendations **(Pgs 35-36)**
- 17. Crib Box:** to receive an update on this matter and give it due consideration
- 18. Railway Car Park:** to be advised of a matter which took place in the Railway Car Park **(Pg 37)**
- 19. Cemetery Headstone:** to receive an update from the Chairman and Town Clerk