

PADSTOW TOWN COUNCIL

Minutes of the Full Council meeting held on Tuesday 26 July 2016 at 7.30 pm in the Council Offices, Unit 5B Treceus Industrial Estate, Padstow

Present: R Higman (Chairman for the meeting), F J Bealing, R Buscombe, A P Flide, K Freeman, H M Saunders, D N Vivian and C Watson-Smyth

In Attendance: Mrs K Pemberton (Town Clerk), Alan Smith PCSO (Devon and Cornwall Police) and 1 member of the public

2016/54 Apologies for absence and announcements: i) Apologies were received from Councillors J Murt, A Rickard and Mrs T Walter; ii) Announcement: There were no announcements.

2016/55 Declaration of Interest: Councillor R Higman declared an interest in agenda item 19 (Harlyn Surf School)

2016/56 Dispensations: None

2016/57 Public Participation: A member of the public addressed the Council in respect of Agenda Item 19: Harlyn Surf School; some of the comments made were:-

- The business has grown, seeing them now employ 12 people. They are fully licensed and insured;
- They work with local schools to provide work experience;
- Have seen more interest in paddle boarding but this type of facility requires a flat water environment;
- At present they are located at the bottom of Porthilly View, but have to transport their trailer for 10/12 boards across the camel trail and to be able access the foreshore – not ideal. There was also no area for their customers to change;
- Would like to lease/rent area of land from Town Council along the roadway leading the trail for a small clad container;
- Customers would not drive up to it but park in Council car park;
- To support their business (as main business can only be provided 3 hours either side of high tide) they would like permission to run a small coffee cart to provide ice cream and refreshments.

i) Cornwall Councillor's Report: Councillor Buscombe advised that he would provide a devolution update later in the agenda. He advised of the ongoing Governance Review of Cornwall Council. He encouraged all to respond. The electoral review was ongoing, again he encouraged all to respond.

ii) Police Report: was tabled for the period 29 June 2016 to 25 July 2016; 15 crimes were identified from 33 calls made, these included 3 thefts, 3 shoplifting, 5 assaults, 1 breach of non-molestation order, 1 making off without payment, 1 attempted burglary and 1 argument with threatening words or

behaviour. It was noted that PCSO Alan Smith was due to retire soon. A vote of thanks was extended to PCSO Alan Smith from the Council for the work he has done over the years for the Parish of Padstow.

2016/58 Minutes Tuesday 28 June 2016: RESOLVED that the minutes of the meeting held on Tuesday 28 June 2016, subject to replacing the word "Working" with "Steering" under minute number 2016/38cii), were a true record of the meeting and they were signed by the chair.

2016/59 Clerk's Report/Work Programme: was noted for information.

2016/60 Committees/Working Group Meetings:

- a) **RESOLVED** to adopt the minutes and approve recommendations of the:
 - i) Finance and General Purposes Committee meeting held on the 5 July 2016 and appended updated Business Plan;
 - ii) Leisure, Tourism and Open Space Committee meeting held on the 5 July 2016;
- b) **RESOLVED** to receive minutes of the Planning Committee meeting held on 12 July 2016.
- c) **RESOLVED** to adopt the notes and approve recommendations of the Station House Working Group meeting held on the 25 July 2016

2016/61 Finance: Monthly Accounts and Payments July 2016

- a) The monthly finance report was received and noted for information.
- b) **RESOLVED** to i) ratify payment to accounts for July 2016 (a) of £53,304.85, direct debits or standing orders the following month (regular payments/same amount) of £11,159.67, cheques written, online payment made and direct debits taken since last statement of £57.90;
 - ii) ratify payment to accounts for July 2016 (b) of £2,389.95, Direct Debits due the following month of £1,159.68,
 - iii) ratify payment to accounts for July 2016 (c) of £3,063.13;
 - iv) pay addendum to accounts for July 2016 of £5,175.78, BACS/Direct Debits of £10.00.
- c) Car parking takings were noted for information.
- d) Bank Reconciliations availability was noted for information.
- e) **RESOLVED** to approve updated Standing Orders and Direct Debits summary
- f) **RESOLVED** to approve consolidation of Earmarked Reserves, as detailed in the agenda papers.
- g) **RESOLVED** to approve updating the Budget 2016/17 Projects and Capital Expenditure to £150,000.

2016/62 Correspondence: Correspondence was noted for information.

2016/63 DVLA Audit: Council noted the DVLA audit, which was undertaken by the Government Internal Audit Agency. No matters of concern were raised or were outstanding.

- 2016/64 Consultation on the Schedule of Post-Hearing Changes to the Cornwall Local Plan Strategic Polices Proposed Submission Document – 2010-2030 (March 2014) and Schedule of Focused Changes (September 2014) Publication under Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012: RESOLVED** to delegate response to this consultation to the Town Clerk in consultation with the Vice-Chairman, Councillor Higman and Councillor Saunders.
- 2016/65 Devolution Update: Allotments:** Councillor Buscombe advised that the fencing had been completed. There was currently an outstanding dispute matter. He advised that until Cornwall Council had resolved this finalising any devolution of the same would be delayed. **Link Road Car Park:** The Town Clerk confirmed that she had been contacted by Councillor Rowe's office who was keen to set up a meeting in August to discuss the Link Road Car Park. **RESOLVED** that a meeting be arranged during August between Councillor Rowe and Town Councillors who were involved in the earlier devolution meeting namely, Councillors Buscombe, Bealing, Higman and Rickard.
- 2016/66 Reports from Members/Outside Organisations:** Councillor Higman advised he had attended a meeting of the Wadebridge and Padstow Community Network. Main discussion was on planning. He was advised that Cornwall was one of the busiest Planning Departments with around 14,000 applications a year.
- 2016/67 To Agree Meeting Dates and to Note Date of Next Meeting: RESOLVED** to agreed future meeting and dates and note date of the next Full Council Meeting of Tuesday 27 September 2016 at 7.30pm
- 2016/68 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**
- 2016/69 Confidential Minutes Tuesday 28 June 2016: RESOVLED** that the confidential minutes of the Full Council meeting held on Tuesday 28 June 2016, subject to the inclusion of the word "not" after "clause 6.2 does..." under minute number 2016/52", were a true record of the meeting and they were signed by the chair.
- 2016/70 Slip and Rock Failures:** see confidential minutes
- 2016/71 Leases Issues and Updates:** see confidential minutes
- 2016/72 Harlyn Surf School:** see confidential minutes
- 2016/73 Unit 1 New Business Units:** see confidential minutes

Meeting closed at 8.56 pm