

PADSTOW TOWN COUNCIL

Council Offices
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21 February 2018

TO ALL MEMBERS OF THE COUNCIL

Councillors: R Higman (Chairman), F J Bealing, R Buscombe, R Clark, A P Flide, K Freeman, A Rickard, H M Saunders, Mrs A E Symons, D N Vivian, Mrs T Walter and C Watson-Smyth

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of Padstow Town Council in the **Council Chamber, Station House, Station Road, Padstow** on **Tuesday 27 February 2018 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully



Kathy Pemberton
Town Clerk

AGENDA

Public & Press and invited to attend

- 1. To receive apologies for absence and announcements**
- 2. To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct
- 3. Dispersations:** To consider requests from Members for dispensations.
- 4. Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders
- 5. To confirm the minutes** of the Full Council Meeting held on **Tuesday 30 January 2018** having been previously circulated and taken as read.
- 6. Clerks Report/Work Programme:** To receive an update for information only.

- 7. Committees/Working Group Meetings:**
 - a) To adopt the minutes and approve recommendations (if any) for meetings of the:
 - (i) Staffing Committee (6 February 2018)
 - (ii) Finance and General Purposes Committee (20 February 2018)
 - b) To receive minutes of the Planning Committee (6 February 2018)

- 8. Finance:**

Monthly Accounts and Payments February 2018

 - a) To receive monthly finance report
 - b) To approve accounts and addendum for payment and note payments since the last meeting
 - c) To note car park takings
 - d) To note update on Council Energy Supplier
 - e) To note update and give consideration to Car Park Season Tickets
 - f) Bank Reconciliations: To note their availability for inspection each month

- 9. Correspondence:**
 - a) To note correspondence for information;
 - b) To give consideration to the following request:-
 - (i) Padstow Lions Carnival Request

- 10. Unit 5B Treceus Industrial Estate** To receive an update on progress of this matter and discuss and decide on way forward.

- 11. Data Protection:** To be updated on this matter and discuss and decide on way forward.

- 12. Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any)

- 13. Meeting Dates:-**
 - a) Note Date of Next Meeting: Tuesday 27 March 2018 at 7.30 pm and Note Future Meeting Dates
 - b) To agree Meeting Dates for 2018/2017
 - c) To give consideration to date of Annual Parish Meeting – Tuesday 8 May 2018 and potential items for discussions

- 14. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

- 15. To confirm the confidential minutes** of the Full Council Meeting held on **Tuesday 30 January 2018** having been previously circulated and taken as read.

- 16. Committee/Working Groups Meetings:** To adopt the confidential minutes and approve recommendations (if any) for the meeting of the Staffing Committee (6 February 2018)

- 17. Unit 5B Treceus Industrial Estate:** To receive an update on progress of this matter and discuss and decide on way forward.

- 18. Office Furniture:** To be updated on progress in this matter.
- 19. White Shelter Rental Sites Lease Renewal:** To be updated on this matter and discuss and decide on way forward.
- 20. Lease/Tenant Issues Update:** To be updated with regards to lease matters and discuss and decide on the way forward (if necessary)