

PADSTOW TOWN COUNCIL

Unit 5b
Trecerus Industrial Estate
Padstow
Cornwall
PL28 8RW

Kathy Pemberton
Town Clerk
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22 February 2017

TO ALL MEMBERS OF THE COUNCIL

Councillors: A Rickard (Chairman), F J Bealing, R Buscombe, A P Flide, K Freeman, R Higman, J Murt, H M Saunders, Mrs A E Symons, D N Vivian, Mrs T Walter and C Watson-Smyth

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of Padstow Town Council in the **Council Chamber, 5b Trecerus Industrial Estate, Padstow** on **Tuesday 28 February 2017 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Kathy Pemberton', written over a light blue horizontal line.

Kathy Pemberton
Town Clerk

AGENDA Public & Press and invited to attend

1. **To receive apologies for absence and announcements**
2. **To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct.
3. **Dispensations:** To consider requests from Members for dispensations.
4. **Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
 - o To receive the Cornwall Councillor's Report
 - o To receive the Police Report
5. **To confirm the minutes** of the Full Council meeting held on **Tuesday 31 January 2017** having been previously circulated and taken as read.
6. **Clerks Report/Work Programme:** To receive an update for information only.

- 7. Committees/Working Group Meetings:**
 - a) To adopt the minutes and approve recommendations (if any) for meetings of the:
 - i) Finance and General Purposes Committee (21 February 2017);
 - ii) Leisure, Tourism and Open Spaces Committee (21 February 2017);
 - iii) Staffing Committee (23 February 2017);
 - b) To receive minutes of the Planning Committee (14 February 2017)
- 8. Finance:**

Monthly Accounts and Payments February 2017

 - a) To receive monthly finance report
 - b) To approve accounts and addendum for payment and note payments since the last meeting
 - c) To note car park takings
 - d) To note update reports relating to:-
 - i) Lloyds Bank Closure;
 - ii) Cash Machines;
 - iii) Car Park Season Tickets;
 - iv) Ladywell Parking Space.
 - e) Bank Reconciliations: To note their availability for inspection each month
- 9. Correspondence:**
 - a) To note correspondence for information;
 - b) To give consideration to Post Office Consultation
- 10. Code of Conduct:** To give consideration to recommendation from Cornwall Association of Local Councils to amend Standing Orders 13 and 14.
- 11. Projects Update, including Station House:** To receive an update on progress and discuss and decide on a way forward.
- 12. Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any).
- 13. To Note Future Meeting Dates and to Note Date of Next Meeting:**

Tuesday 28 March 2017 at 7.30 pm
- 14. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
- 15. To confirm the confidential minutes** of the Full Council meeting held on **Tuesday 31 January 2017** having been previously circulated and taken is read.
- 16. Committee/Working Groups Meetings:** To adopt the confidential minutes and approve recommendations (if any) for the meeting of the Staffing Committee (23 February 2017);
- 17. Devolution Update:** To receive an update on progress (if any) and discuss and decide on a way forward.

- 18. Sand: Railway Car Park:** To be updated on an issue and discuss and decide on way forward.
- 19. Stile Field Slip:** To be updated on the latest in respect of this matter.
- 20. Leases Issues and Updates:** To receive an update concerning ongoing lease issues and discuss and decide on way forward (if necessary)
For Consideration: Request from Padstow Sea Cadets, Request from Lobster Hatchery and at Ladywell
- 21. Correspondence:** To be updated at the meeting on correspondence from Cornwall Lieutenancy