

PADSTOW TOWN COUNCIL

Unit 5b
Trecerus Industrial Estate
Padstow
Cornwall
PL28 8RW

Kathy Pemberton
Town Clerk
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24 May 2016

TO: ALL MEMBERS OF COUNCIL

Councillors: R Buscombe, F J Bealing, A P Flide, K Freeman, R Higman, J Murt, A Rickard, S M Saunders, Mrs A E Symons, D N Vivian, Mrs T Walter and C Watson-Smyth

Dear Councillor

All Members of the Council are hereby summoned to attend the **ANNUAL MEETING** of **Padstow Town Council** in the **Council Chamber, 5b Trecerus Industrial Estate, Padstow** on **Tuesday 31 May 2015 at 7.00 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

NB: Please note start time of this meeting.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Kathy Pemberton', written in a cursive style.

Kathy Pemberton
Town Clerk

AGENDA

Public & Press are invited to attend

- 1. Election of Chair of the Council/Town Mayor:** To **ELECT** the Chair of the Council/Town Mayor for 2016/17 and **RECEIVE** the signed Declaration of Acceptance of Office
- 2. Election of Deputy Chair of the Council/Deputy Mayor:** To **ELECT** the Deputy Chair of the Council/Deputy Mayor.
- 3. To receive apologies for absence and announcements**
- 4. Election of Committees:** To **ELECT** Committee Members for the following Committees:
 - a) Leisure, Tourism and Open Spaces (7)
 - b) Highways, Roads and Transport (7)
 - c) Staffing (5)
 - d) Planning (6)
 - e) Finance, General Purposes (8)

5. Working Groups:

To **Note** working groups which report direct to full Council. Council to **ELECT** Working Group members should any changes to membership be made at the meeting.

- a) Station House Working Group
- b) Neighbourhood Development Plan Working Group

6. Election of Council Representatives: To **ELECT** Representatives to the following organisations:

- a) Cornwall Association of Local Councils (CALC) (1)
- b) Camel Advisory Group (1)
- c) Memorial Hall Committee (1)
- d) Padstow Sea Cadets Management Committee (1)
- e) Padstow Area Tourism Association (1)
- f) Wadebridge and Padstow Community Network Meeting (1)

7. Scheme of Delegation/Committee Terms of Reference: To **discuss and decide** on each Committee giving due consideration to the Terms of Reference relevant to its Committee and making any recommendations for changes/updates to Council.

8. Dates of Council Meetings: To confirm meeting dates for 2016/17.