

PADSTOW TOWN COUNCIL

Minutes of the Full Council meeting held on Tuesday 27 June 2017 at 7.30 pm in the Council Offices, Unit 5B Treccerus Industrial Estate, Padstow

Present: R Higman (Chairman), F J Bealing, A P Flide, K Freeman, A Rickard, H M Saunders, Mrs A E Symons, D N Vivian and C Watson-Smyth

In Attendance: Mrs K Pemberton (Town Clerk) and Mrs S Daly (Council Support Officer and Minute Taker)

2017/27 Apologies for absence and announcements: Apologies were received from Councillor R Buscombe, R Clark and Mrs T Walter;

2017/28 Declaration of Interest: There were no declarations of interest.

2017/29 Dispensations: There were no dispensations.

2017/30 Public Participation: There was no public participation.

- i) **Cornwall Councillor's Report:** There was no report.
- ii) **Police Report:** A short police report was tabled; it outlined that between the period 22 May 2017 and 26 June 2017 there were 41 reported logged incidents and 15 crimes. A number of reports received were with regard to 2 white males and a white van in the Padstow town area. The males were seen walking onto peoples driveways under the pretext of collecting rubbish. It is believed they were actually looking for scrap metal and other items of value. The males are thought to be linked to a number of transactions involving counterfeit £50 and £20 Ulster bank notes. Enquiries show the vehicle has left the force area.

2017/31 Minutes Tuesday 30 May 2017: RESOLVED that the minutes of the meeting held on Tuesday 30 May 2017 were a true record of the meeting and they were signed by the chair.

2017/32 Clerk's Report/Work Programme: was noted for information.

2017/33 Committees/Working Group Meetings:

- a) **RESOLVED** to adopt the minutes and approve recommendations for meetings of the:
 - i) Highways, Roads and Transport Committee held on Tuesday 6 June 2107;
 - ii) Leisure, Tourism and Open Spaces Committee held on 6 June 2017 and;
 - iii) Staffing Committee held on 20 June 2017
- b) **RESOLVED** to receive the minutes of the Planning Committee meeting held on 13 June 2017.
- c) **RESOLVED** to adopt the notes and approve recommendations of the Neighbourhood Development Plan Steering Group Meeting held on 20 June 2017

- d) Finance and General Purpose Committee Membership:
RESOLVED to appoint the following members: Councillors Mrs A Symons, F J Bealing, R Buscombe and Mrs T Walter to make up the rest of the Committee.

2017/34 Finance: Monthly Accounts and Payments June 2017

- a) The monthly finance report was received and noted for information.
- b) **RESOLVED** to i) ratify payment to accounts for June 2017 (a) of £1,994.22, direct debits or standing orders the following month (regular payments/same amount) of £9,509.59, cheques written, online payments made and direct debits taken since last statement of £157.44;
ii) ratify payment to accounts for June 2017 (b) of £5,768.62 and cheques written, online payments made and direct debits taken since last statement of £807.59;
iii) ratify payment to accounts for June 2017 (c) of £3,454.48 and cheques written, online payments made and direct debits taken since last statement of £165.23;
iv) pay addendum to accounts for June 2017 of £2,538.27 and direct debits due of £3,170.42
- c) Car parking takings were noted for information.
- d) Council's use of "Real Time Information" to file its HM Revenue and Customs report and payments was noted.
- e) **RESOLVED** to enter into a 6 month rental agreement for 4 car park spaces at Unit 5b Treceus Industrial Estate.
- f) Bank Reconciliation availability was noted for information.

2017/35 Correspondence:

- a) Correspondence was noted for information.
- b) i) In response to a request from Padstow and District Lions Club Council **RESOLVED** to a) approve the use of the bandstand on the evening of Padstow Carinval; b) to cone off the coach bays at 5pm on the evening of Padstow Carnival for the purpose of a presentation of cups and c) to agree and a) and b) for future years provided that the relevant risk assessments and public liability insurances are received each year.
ii) **RESOLVED** that the Town Clerk, in consultation with the Chairman respond to the Electoral Review of Cornwall as per the previous responses to Cornwall Council, proposing 110 Councillors.

2017/36 Mayor and Consort Chains: There was much discussion on this item and it was **RESOLVED** that the Finance and General Purposes Committee make a provision within Council's 2017-18 Budget to replace the current Mayor and Consort chains with new chains that do not require annual updating.

2017/37 Request for Non-Regulation Cemetery Tablet: **RESOLVED** to approve the request to place a cremation tablet 18" x 9" in the area for cremated remains in Padstow Cemetery on the understanding that all other regulations are adhered to.

2017/38 Reports from members/Outside Organisations: It was noted that Councillor Higman had attended the recent Wadebridge Community Network meeting with Cornwall Councillor Richard Buscombe.

Councillor Freeman advised of a recent Memorial Hall Committee meeting.

2017/39 Planning Application: PA17/05449 24 Egerton Road Padstow Cornwall PL28 8DL: Application for a non-material amendment (1) following grant of planning permission PA17/00595. Amendment sought – Change of window on east elevation to bi-fold door. **RESOLVED** to support the application.

2017/40 Sports Centre: Councillor Vivian introduced this item and expressed his view that this be revisited. Points included i) looking at funding opportunities ii) that it be affordable and sustainable iii) a possible location.

RESOLVED to refer the matter to the Leisure, Tourism and Open Spaces Committee for further discussion.

2017/41 Future Meeting Dates were noted for information and the **Date of Next Meeting** was noted as Tuesday 25 July 2017 at 7.30pm. Further it was noted that the next meeting of the Planning Committee had been rescheduled to Tuesday 4 July at 7.00pm due to conflicts with Code of Conduct Training.

2017/42 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.

2017/43 Confidential Minutes Tuesday 30 May 2017: RESOLVED that the confidential minutes of the Full Council meeting held on Tuesday 30 May 2017, were a true record of the meeting and they were signed by the chair.

2017/44 Committee/Working Groups Meetings:
a) **RESOLVED** to adopt the confidential minutes and approve recommendations for the meetings of:
i) Highways, Roads and Transport Committee held on 6 June 2107 and;
ii) Staffing Committee held on 20 June 2017

2017/45 Furniture Quotations: RESOLVED to accept the quote from Westcountry Group of £39,516.22 to supply and fit the new furniture for Station House inclusive of Chamber chairs with arms.

2017/46 Sand: Railway Car Park: See confidential minutes

2017/47 Leases Issues and Updates: See confidential minutes
Meeting closed at 8.37pm