

## **PADSTOW TOWN COUNCIL**

### **Minutes of the Full Council meeting held on Tuesday 28 February 2017 at 7.30 pm in the Council Offices, Unit 5B Treceus Industrial Estate, Padstow**

**Present:** A Rickard (Chairman), F J Bealing, A P Flide (part), K Freeman, R Higman, H M Saunders, Mrs A E Symons, D N Vivian and Mrs T Walter and C Watson-Smyth

**In Attendance:** Mrs K Pemberton (Town Clerk) and 1 member of the public

**2016/170 Apologies for absence and announcements:** i) Apologies were received from Councillors R Buscombe and J Murt  
ii) Announcements: There were no announcements.

**2016/171 Declaration of Interest:** Councillor F J Bealing declared an interest in agenda item 20; Leases Issues and Updates – Land at Ladywell.

**2016/172 Dispensations:** There were no dispensations.

**2016/173 Public Participation:** There was no public participation.  
i) **Cornwall Councillor's Report:** There was no update.  
ii) **Police Report:** A tabled police report outlined crime statistics from 29 January 2017 to 27 February 2017; 15 incidents were logged, resulting in 3 crimes. These included theft and assault. Although a reduction across the force of PCSOs the post at Wadebridge (covering Padstow parish) was secure for next year. There would likely be further reductions over the next 3 years. Council would be updated accordingly.

**2016/174 Minutes Tuesday 31 January 2017: RESOLVED** that, subject to deleting Councillors H M Saunders, D N Vivian and C Watson-Smyth from members present, the minutes of the meeting held on Tuesday 31 January 2017 were a true record of the meeting and they were signed by the chair.

**2016/175 Clerk's Report/Work Programme:** was noted for information.

**2016/176 Committees/Working Group Meetings:**  
a) **RESOLVED** to adopt the minutes and approve recommendations of the:  
i) Finance and General Purposes Committee meeting held on 21 February 2017;  
ii) Leisure, Tourism and Open Space Committee meeting held on the 21 February 2017; and  
iii) Staffing Committee meeting held on the 14 February 2017  
b) **RESOLVED** to receive minutes of the Planning Committee meeting held on 14 February 2017

## **2016/177 Finance: Monthly Accounts and Payments February 2017**

- a) The monthly finance report was received and noted for information.
- b) **RESOLVED** to i) ratify payment to accounts for February 2017 (a) of £18,856.07, direct debits or standing orders the following month (regular payments/same amount) of £1,901.33, cheques written, online payments made and direct debits taken since last statement of £1,339.64;  
ii) make payment to accounts for February 2017 (b) of £731.73 and Cheques written, online payments made and direct debits taken since last statement of £393.81;  
iii) pay addendum to accounts for February 2016 of £92,520.79 and cheques of £50,000.
- c) Car parking takings were noted for information.
- d) The following updates were noted for information
  - i) Lloyds Bank Closure was scheduled for 5 June 2017. Details on possible mobile service were not know at this time;
  - ii) Cash Machines: RFO had looked in the possible options for siting any one PTC land. Unfortunately local Council's do not have the power to provide the same.

There was much discussion. Concern was expressed with the closure of Lloyds Bank and that the only bank in Padstow will be Barclays Bank. Comment was made that Padstow was extremely busy, especially during the peak season. The lack of banking facilities was a great concern.

It was felt a letter be sent to Barclays to ascertain if they were planning to continue to have a branch in Padstow and if a second ATM/cash machine was or could be under consideration.

**RESOLVED** letter be sent to the Chief Executive of Barclays outlining the concerns raised above.

- iii) Car Park Season Tickets – so far 29 or the 30 season tickets had been sold. Comment was made that the procedure for issuing the permits needed to be firmed up. **RESOLVED** that the Highways, Roads and Transport Committee review the procedure in time for next year.
- iv) Ladywell Parking Space: It was noted that this has been advertised again for letting from 1 April 2017.
- e) Bank Reconciliations availability was noted for information.

## **2016/178 Correspondence**

- a) Correspondence for information was noted.
- b) Post Office Consultation: was noted for information.

**2016/179 Code of Conduct: RESOLVED** to amend and update the Code of Conduct as per recommendations made by CALC, as detailed in the agenda report relating to code of conduct and dispensations.

**2016/180 Project Updates, including Station House:** Council received an update on Station House. The project was progressing well.

The Town Clerk advised that a "hole" had appeared in the Lawns Tennis Court. Mr Watts, PWH recommended that the hole be explored to see how deep and wide the area was. He suggested putting a financial limit of £5,000 on the same and take stock of the situation then. Michael Vanstone was currently doing work for the Council and could do this job also.

**RESOLVED** that Michael Vanstone be instructed to do exploratory excavation with a maximum spend of £5,000 and to take stock of the situation once the full extent of the failure is known.

**2016/181 Reports from Members/Outside Organisations:** Councillor Higman had attended the Sea Cadet Annual Presentation which he found most impressive. He also attended the St Columb Major Hurling which he found very interesting.

Councillor Freeman advised that the Memorial Hall AGM had taken place with committee members being re-elected.

**2016/182 To Note Future Meeting Dates and to Note Date of Next Meeting:** Date of the next full Council meeting of Tuesday 28 March 2017 at 7.30 pm was noted.

**RESOLVED** that the Annual Parish Meeting take place on Tuesday 18 April 2017. Preferred venue Padstow School.

**2016/183 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

**2016/184 Confidential Minutes Tuesday 31 January 2017: RESOVLED** that the confidential minutes of the Full Council meeting held on Tuesday 31 January 2017, were a true record of the meeting and they were signed by the chair.

**2016/185 Committee/Working Group Meetings: RESOLVED** to adopt the confidential minutes and approve recommendations of the  
a) Staffing Committee meeting held on Tuesday 23 February 2017.

**2016/186 Devolution Update:** see confidential minutes

**2016/187 Sand: Railway Car Park:** Update was noted.

**2016/188 Stile Field Slip:** Update was noted.

**2016/189 Leases Issues and Updates:** See confidential minutes

**2016/190 Correspondence:** This item was not discussed.

Meeting closed at 8.50 pm