

PADSTOW TOWN COUNCIL

Council Offices
5b Treceus Ind Est
PADSTOW
Cornwall
PL28 8RW

Kathy Pemberton
Town Clerk
Email: theclerk@padstow-tc.gov.uk
Website: www.padstow-tc.gov.uk
Tel: 01841 532296



20 November 2013

TO ALL MEMBERS OF COUNCIL

Councillors: C Watson-Smyth (Chairman), R Buscombe, F J Bealing, A P Flide, K Freeman, R Higman, I F McKey, A Rickard, Mrs K Seaber, Mrs A E Symons, D N Vivian and Mrs T Walter

Dear Councillor

All Members of the Council are hereby summoned to attend the meeting of **Padstow Town Council** in the **Memorial Hall, Padstow** on **Tuesday 26 November 2013 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully


Kathy Pemberton
Town Clerk

NB: Please note venue for this meeting

AGENDA

Public & Press are invited to attend

- 1. To receive apologies for absence and announcements**
- 2. To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's code of conduct
- 3. Dispersations:** To consider requests from Members for dispensations
- 4. Public Participation:** to receive questions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders and to receive comments from members declaring a prejudicial interest with regard to items on the agenda.
 - To receive the Cornwall Councillor's Report
 - To receive the Police Report

- 5. To confirm the minutes** of the meeting held on **Tuesday 29 October 2013** having been previously circulated and taken as read
- 6. Clerks Report/Work Programme:** to receive an update for information only
- 7. Committees/Working Group Meetings:**
 - a) To adopt the minutes and approve recommendations (if any) for meetings of the:
 - i) Staffing Committee (6 November 2013)
 - ii) Finance and General Purposes Committee (19 November 2013)
 - b) To receive the minutes of:
 - i) Planning Committee (12 November 2013)
- 8. Finance**
Monthly accounts and payments November 2013
 - a) To receive monthly finance report
 - b) To approve accounts for payments
 - c) To note Internal 1st Interim Report (November 2013)
- 9. Correspondence:**
To note correspondence and to discuss and decide on (if required):
 - a) Royal British Legion (Padstow Branch): Letter of thanks
 - b) Request for space: continental/global market attraction (between April and August)
- 10. Planning Applications:** To discuss and decide on responses to the following planning applications:
 - a) PA13/09806: The Shed, Lamorna, Upper Dobbin Lane, Trevone:** Certificate of lawfulness for the existing use of a building as a separate self-contained dwelling
 - b) PA13/09543: Old Barn, New Street, Padstow:** First Floor extension over existing single storey Kitchen/Lounge to provide enlarged first floor bedroom
- 11. Headstone: Padstow Cemetery:** To receive an update and discuss and decide on the way forward
- 12. Railway Improvement and Cliff Stabilisation Works:** To receive an update on the latest position and progress and discuss and decide on way forward
- 13. Christmas Office Closure:** To note office closure over the Christmas Period 2013
- 14. Full Council Meeting Venues:** To give consideration to future venues for Full Council Meetings
- 15. Reports from Members:** to receive reports from meetings attended (if any)

- 16. To note dates of the Padstow Town Council meetings**
- 17. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution - That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
- 18. To confirm the confidential minutes** of the meeting held on **Tuesday 29 October 2013** having been previously circulated and taken as read
- 19. To adopt the confidential minutes and approve recommendations (if any) for the meetings of the:**
 - i) Staffing Committee (6 November 2013)
- 20. Lease/Tenant Issues:**

To discuss and decide on:

 - a) Request from Messrs Steins
 - b) Leases/Tenant Update (if any)