

# PADSTOW TOWN COUNCIL

Unit 5b  
Trecerus Industrial Estate  
Padstow  
Cornwall  
PL28 8RW

Kathy Pemberton  
Town Clerk  
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21 October 2015

## TO ALL MEMBERS OF THE COUNCIL

Councillors: A Rickard (Chairman), F J Bealing, R Buscombe, A P Flide, K Freeman, R Higman, I F McKey, J Murt, Mrs A E Symons, D N Vivian, Mrs T Walter and C Watson-Smyth

Dear Councillor

All Members of the Council are hereby summoned to attend the meeting of **Padstow Town Council** in the **Council Chamber, 5b Trecerus Industrial Estate, Padstow** on **Tuesday 27 October 2015 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully

  
Kathy Pemberton  
Town Clerk

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## AGENDA

### Public & Press are invited to attend

- 1. To receive apologies for absence and announcements**
- 2. To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's code of conduct
- 3. Dispensations:** To consider requests from Members for dispensations.
- 4. Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
  - To receive the Cornwall Councillor's Report
  - To receive the Police Report
- 5. To confirm the minutes** of the Annual Council Meeting held on **Tuesday 29 September 2015** having been previously circulated and taken as read.
- 6. Clerks Report/Work Programme:** To receive an update for information only.

- 7. Committees/Working Group Meetings:**
  - a) To adopt the minutes and approve recommendations (if any) for the:
    - i) Finance and General Purposes Committee (6 October 2015);
    - ii) Highways, Roads and Transport Committee (6 October 2015) and give consideration to RingGo contract term being 3 years.
  - b) To receive the minutes of the Planning Committee meeting (13 October 2015)
  - c) To give consideration to vacancy on the Planning Committee
- 8. Finance:**  
**Monthly accounts and payments October 2015**
  - a) To receive monthly finance report
  - b) To approve accounts for payment and addendum for October
  - c) To note car park takings
  - d) Bank Reconciliations: To note their availability for inspection each month
  - e) To give consideration to and approval to opening a Lloyds Bank Deposit Account
- 9. Correspondence:**
  - a) To note correspondence for information
  - b) To give consideration to the following requests:
    - i) Royal British Legion: Remembrance Parade
    - ii) Christmas Festival Request
    - iii) Park and Ride Request: Christmas Festival
- 10. Health and Safety Review 2015:** To receive update on the 2015 Health and Safety Review and discuss and decide on way forward.
- 11. BT Possible Works: Railway Car Park:** To receive an update and discuss and decide on a way forward.
- 12. Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any).
- 13. To Note Meeting Dates, Office Closure Times over Christmas and New Year 2015 and Date of Next Meeting:** Tuesday 24 November 2015 (budget)
- 14. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
- 15. To confirm the confidential minutes** of the Full Council meeting held on **29 September 2015** having been previously circulated and taken as read.
- 16. Committees/Working Group Meetings:**

To adopt the confidential minutes and approve recommendations (if any) for the:

  - i) Finance and General Purposes Committee (6 October 2015);
  - ii) Highways, Roads and Transport Committee (6 October 2015);

- 17. Tender for Construction of New Toilet Block, Access Stairway and Enabling Works to Station House:** To give consideration to agenda report and discuss and decide on way forward.
- 18. Lease/Tenant Issue Update:** to receive an update with ongoing lease and tenant issues and discuss and decide on the way forward (if necessary).