

PADSTOW TOWN COUNCIL

Minutes of the Full Council meeting held on Tuesday 29 November 2016 at 7.30 pm in the Council Offices, Unit 5B Treceus Industrial Estate, Padstow

Present: A Rickard (Chairman), F J Bealing, A P Flide, K Freeman, R Higman, H M Saunders, Mrs A E Symons, D N Vivian and C Watson-Smyth

In Attendance: Mrs K Pemberton (Town Clerk)

2016/119 Apologies for absence and announcements: i) Apologies were received from Councillors R Buscombe, J Murt and Mrs T Walter
ii) Announcements: a) The Chairman advised that Father Chris would be retiring from the parish next year. He would bring a report back in January on possible ways to commemorate this; b) The Town Clerk advised that BT had been in touch concerning internet connection across the Railway Car Park. Permission was given almost 12 months ago but nothing had happened. They now wish to rod the duct again. Any further requests on this issue would be brought back to Council; c) The Town Clerk advised of damage which had been sustained by Western Power at Victoria Monument. Large machinery had been driven through some of our hedgerows, this was without our permission or knowledge. The Town Clerk contacted them in this regard. They have agreed that a landscaping company put the matter right and at the same time were happy to clear any other areas we wish to do. The Town Council noted the same and were happy to hear that some areas would be cleared which would open up the view.

2016/120 Declaration of Interest: Councillors A Rickard and D N Vivian declared an interest in agenda item 18: Devolution Update.

2016/121 Dispensations: None

2016/122 Public Participation: There was no public participation.

- i) **Cornwall Councillor's Report:** There was no report.
- ii) **Police Report:** There was no report.

2016/123 Minutes Tuesday 25 October 2016: RESOLVED that the minutes of the meeting held on Tuesday 25 October 2016 were a true record of the meeting and they were signed by the chair.

2016/124 Minutes Tuesday 15 November 2016: RESOLVED that the minutes of the Full Council Extra-Ordinary meeting held on Tuesday 15 November 2016 were a true record of the meeting and they were signed by the chair.

2016/125 Clerk's Report/Work Programme: was noted for information.

2016/126 Committees/Working Group Meetings:

- a) **RESOLVED** to adopt the minutes and approve recommendations of the:

- i) Leisure, Tourism and Open Spaces Committee meetings held on the 1 November 2016, with the exception of Minute Number LTOS2016/45 and 22 November 2016;
 - ii) Highways, Roads and Transport Committee meeting held on the 8 November 2016, with the exception of Minute Number HRT2016/22;
 - iii) Finance and General Purpose Committee meeting held on the 15 November 2016 and Draft Budget 2017-18 and Business Plan
- b) **RESOLVED** to receive minutes of the Planning Committee meeting held on 8 November 2016.
- c) Terms of Reference (HRT and LTOS): Council was referred to the report in respect of the possible merging of the Highways, Roads and Transport Committee and Leisure, Tourism and Open Spaces Committee as per the detail outlined in the agenda report. Both Committee's had requested the Town Clerk look into this issue. Reasons for this consideration, were the cross-cutting nature of some projects, that HRT had reduced the number of his meetings a year and had seen its meeting be cancelled due to lack of business. Mention was also made of the additional work load and that perhaps it would work better with one Committee, instead of two, particularly with the proposed Lawns Development.

It was felt that if this was agreed, that the new Committee come into force from May 2017, following elections. There was much discussion on this matter. General feeling was that they could see the rational for this and that perhaps this could be in place from May and if things change it could also be reviewed again. However, some felt that the workload of this Committee could be too much and that it was best to remain as we were. After much discussion it was decided to defer this matter until January and that the Town Clerk provide further information on the frequency of these meetings this year and of any meeting that were cancelled due to lack of business.

RESOLVED to defer consideration of this matter until January 2017 and that the Town Clerk be requested to provide further information, as detailed in the minutes.

- d) **RESOLVED** to adopt the notes and approve recommendations of the Neighbourhood Development Steering Group Meeting held on the 8 November 2016.

2016/127 Finance: Monthly Accounts and Payments November 2016

- a) The monthly finance report was received and noted for information. The Town Clerk also advised that the recent VAT Inspection had gone well and there had been no issues. A vote of thanks was given by the Councillors in this regard.
- b) **RESOLVED** to i) ratify payment to accounts for November 2016 (a) of £13,181.31, direct debits or standing orders the following month (regular payments/same amount) of £11,467.67, cheques written, online payments made and direct debits taken since last statement of £583.74;

- ii) ratify payment to accounts for November 2016 (b) of £31,155.76 and Cheques written, online payments made and direct debits taken since last statement of £103.14.
- iii) ratify payment to accounts for November 2016 (c) of £1,192.49 and cheques written, online payments made and direct debits taken since last statement of £282.81.
- iv) pay addendum to accounts for November 2016 of £2,243.34 and Direct Debits/BACS of £234.77.
- c) Car parking takings were noted for information.
- d) Band Stand Electrical Supply: The increase to charge was noted. **RESOLVED** that the Council maintain the supply to the bandstand as it was a great benefit to the community.
- e) Bank Reconciliations availability was noted for information.

2016/128 Correspondence

- a) Correspondence for information was noted. Councillors K Freeman, A Rickard and D N Vivian requested a copy of item c – Communities and Devolution Bulletin.
- b) i) Christmas Festival: Park and Ride: **RESOLVED** that the operator's request, as detailed in the agenda papers, be approved. It was also noted the new location due to the works at Station House. Council acknowledged they were happy with this change.
- ii) Tour of Britain Cycling Race: Cornwall Hosting a Stage: **RESOLVED** that the Council give their support to the race coming to Cornwall and passing through our town.
- iii) Cornwall Mineral Safeguarding Development Plan Document Pre-submission Consultation: **RESOLVED** that no comment be made at this time.

2016/129 Project Updates, including Station House: The Chairman and Town Clerk provided an update on Station House. Works were progressing well. It was hoped a Working Group meeting would be arranged in the New Year to begin to give consideration to offering a space to the museum.

2016/130 Reports from Members/Outside Organisations: a) Councillor Rickard advised that he had yet to receive minutes from the PATA meetings; the Support Officer was chasing this for him; b) Councillor Higman had attended the Sea Cadets Annual Inspection he found it very interesting; c) Councillor Saunders had attended a Planning Meeting in Truro. He would also be attending a meeting on the Local Cornwall Plan in mid-December.

2016/131 To Note Meeting Dates and to Note Date of Next Meeting: Date of the next full Council meeting of Tuesday 31 January 2017 at 7.30 pm was noted.

2016/132 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.

2016/133 Confidential Minutes Tuesday 25 October 2016: RESOVLED that the confidential minutes of the Full Council meeting held on Tuesday 25 October 2016, were a true record of the meeting and they were signed by the chair.

2016/134 Confidential Minutes Tuesday 15 November 2016: RESOLVED that the confidential minutes of the Full Council Extra-Ordinary Meeting held on Tuesday 15 November 2016, were a true record of the meeting and they were signed by the chair.

2016/135 Committee/Working Group Meetings: RESOLVED to adopt the confidential minutes and approve recommendations of the

- a) Finance and General Purposes Committee meeting held on Tuesday 15 November 2016.
- b) Leisure, Tourism and Open Spaces Committee meetings held on Tuesday 1 November 2016 and 22 November 2016.

2016/136 Devolution Update: see confidential minutes

2016/137 Sand: Railway Car Park: see confidential minutes.

2016/138 Asset Valuation Report: The Asset Valuation Report was noted.

2016/139 Leases Issues and Updates: See confidential minutes

Meeting closed at 9.00 pm