

PADSTOW TOWN COUNCIL

Unit 5b
Trecerus Industrial Estate
Padstow
Cornwall
PL28 8RW

Kathy Pemberton
Town Clerk
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18 February 2015

TO ALL MEMBERS OF THE COUNCIL

Councillors: C Watson-Smyth (Chairman), F J Bealing, R Buscombe, A P Flide, K Freeman, R Higman, I F McKey, J Murt, A Rickard, Mrs A E Symons, D N Vivian, and Mrs T Walter

Dear Councillor

All Members of the Council are hereby summoned to attend the meeting of **Padstow Town Council** in the **Council Chamber, 5b Trecerus Industrial Estate, Padstow** on **Tuesday 24 February 2015 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully


Kathy Pemberton
Town Clerk

AGENDA

Public & Press are invited to attend

- 1. To receive apologies for absence and announcements**
- 2. To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's code of conduct
- 3. Dispensations:** To consider requests from Members for dispensations.
- 4. Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
 - To receive the Cornwall Councillor's Report
 - To receive the Police Report
- 5. To confirm the minutes** of the Full Council meeting held on **Tuesday 27 January 2015** having been previously circulated and taken as read.

6. **Clerks Report/Work Programme:** To receive an update for information only.
7. **Committees/Working Group Meetings:**
 - a) To adopt the minutes and approve recommendations (if any) for meetings of:
 - i) Highways Roads and Transport Committee (3 February 2015)
 - ii) Finance and General Purposes Committee (17 February 2015)
 - b) To receive the minutes of the Planning Committee (10 February 2015)
 - c) To adopt the notes and approve recommendations (if any) for the meeting of the Station House Working Group (23 February 2015)
8. **Finance:**
Monthly accounts and payments February 2015
 - a) To receive monthly finance report
 - b) To approve accounts for payment
 - c) To note car park takings
 - d) Bank Reconciliations: To note their availability for inspection each month
 - e) To approve transfer of Earmarked Reserve (SWRDA)
9. **Internal Audit**
 - a) To note Internal Audit Report
 - b) To approve updated Investment Strategy (February 2015)
 - c) To approve updated Risk Management Plan (February 2015)
10. **Correspondence:**
 - a) To note correspondence for information
 - b) To give consideration to:
 - i) Request from Lobster Hatchery (Big Run: 1 March 2015)
 - ii) Letter from Mr M Rogers, T C Rogers and Son: Christmas 2014
11. **Neighbourhood Development Update:** To receive an update and discuss and decide on way forward
12. **Station House:** To receive an update and discuss and decide on way forward
13. **Car Park Order 2015:** To receive an update on Council's Car Park Order for information.
14. **Twinning:** To receive an update on proposal to twin with La Roche Bernard and discuss and decide on way forward
15. **Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any).
16. **To note dates of Padstow Town Council meetings**
17. **Date of Next Meeting:** Tuesday 31 March 2015 at 7.30 pm

- 18. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
- 19. To confirm the confidential minutes** of the Full Council meeting held on **Tuesday 27 January 2015** having been previously circulated and taken as read.
- 20. Committee/Working Group Meetings:**
To adopt the confidential minutes and approve recommendations (if any) for meetings of:
 - i) Highways Roads and Transport Committee (3 February 2015)
- 21. Lease/Tenant Issues Update:** To receive an update on the following and discuss and decide on way forward:
 - i) Techcon
 - ii) Workshop Unit 7
 - iii) Mark's Shelter
 - iv) Wheal Jubilee Parc
 - v) Unit 1 New Business Units
- 22. Core Building and Foyer Update:** To receive an update and discuss and decide on way forward
- 23. Messrs Steins, New Business Units:** To receive a request from Messrs Steins and discuss and decide on way forward.