

PADSTOW TOWN COUNCIL

Unit 5b
Trecerus Industrial Estate
Padstow
Cornwall
PL28 8RW

Kathy Pemberton
Town Clerk
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18 June 2014

TO ALL MEMBERS OF THE COUNCIL

Councillors: C Watson-Smyth (Chairman), R Buscombe, F J Bealing, A P Flide, K Freeman, R Higman, I F McKey, A Rickard, Mrs K Seaber, Mrs A E Symons, D N Vivian and Mrs T Walter

Dear Councillor

All Members of the Council are hereby summoned to attend the meeting of **Padstow Town Council** in the **Council Chamber, 5b Trecerus Industrial Estate, Padstow** on **Tuesday 24 June 2014 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully


Kathy Pemberton
Town Clerk

AGENDA

Public & Press are invited to attend

- 1. To receive apologies for absence and announcements**
- 2. To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's code of conduct
- 3. Dispensations:** To consider requests from Members for dispensations.
- 4. Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
 - To receive the Cornwall Councillor's Report
 - To receive the Police Report
- 5. To confirm the minutes** of the Annual Council Meeting held on **Tuesday 27 May 2014** having been previously circulated and taken as read.

- 6. To confirm the minutes** of the meeting held on **Tuesday 27 May 2014** having been previously circulated and taken as read.
- 7. To adopt the minutes** of the meeting of the Annual Parish Meeting held on Tuesday 20 May 2014 having been previously been circulated and taken as read
- 8. Clerks Report/Work Programme:** To receive an update for information only.
- 9. Committees/Working Group:**
 - a) Planning Committee Membership: To note Councillor A P Flide's resignation from the Planning Committee and to appoint to vacant position.
 - b) To approve updated Scheme of Delegation/Committee Terms of Reference following consideration by each Committee
 - c) To adopt the minutes and approve recommendations (if any) for meetings of the:
 - i) Staffing Committee (3 June 2014)
 - ii) Leisure, Tourism and Open Spaces Committee (17 June 2014)
 - ii) Highways, Roads and Transport Committee (17 June 2014)
 - d) To receive the minutes of Planning Committee (3 June 2014)
 - e) To adopt the notes and approve recommendations (if any) for the meeting of the Neighbourhood Development Plan Working Group (16 June 2014) and approval of amended Terms of Reference (interim)
- 10. Finance:**

Monthly accounts and payments June 2014

 - a) To receive monthly finance report
 - b) To approve accounts for payment
 - c) To note car park takings and Update on Car Park Machines
 - d) To note Grant Thornton Audit Report
 - e) Employer's Discretions: LGPS Pensions
- 11. Correspondence:**
 - a) To note correspondence for information
 - i) Thank you in respect of Stile Field flowers
 - ii) Copy of letter from the Prime Minister to Leader of Cornwall Council: Flood Funding
 - iii) Response from Cornwall Council re: Storm Water Drainage
 - b) To discuss and decide on:
 - i) Invitation to First World War Commemoration: 4 August 2014
 - ii) Request from Buttermilk Confectionary Company
- 12. Railway Car Park and Cliff Stabilisation Works Update:** To receive an update.
- 13. Reports from Members/Outside Organisations Issue:**
 - i) To receive reports from meetings attended (if any); and
 - ii) give consideration to appointing a Councillor to attend meetings of the Cornwall Council Community Network meetings as and when required.

- 14. To note dates of Padstow Town Council meetings and venues for future Full Council meetings**
- 15. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
- 16. To confirm the confidential minutes** of the meeting held on **Tuesday 27 May 2014** having been previously circulated and taken as read.
- 17. To adopt the confidential minutes and approve recommendations (if any) for the meetings of the:**
 - i) Staffing Committee (3 June 2014)
 - ii) Leisure, Tourism and Open Spaces Committee (17 June 2014)
 - iii) Highways, Roads and Transport Committee (17 June 2014)
- 18. Mayor's Invitation:** To be updated by the Chairman on an invitation.
- 19. Core Building:** To receive an update (if any) and discuss and decide on a way forward.
- 20. Old Oss Lease:** To be updated on the matter and discuss and decide on the way forward.
- 21. Lease/Tenant Issues:**

To give consideration to and discuss and decide on:

 - i) Techcon Update
 - ii) Workshop Unit 2
 - iii) Messrs Steins Update