

PADSTOW TOWN COUNCIL

Unit 5b
Trecerus Industrial Estate
Padstow
Cornwall
PL28 8RW

Kathy Pemberton
Town Clerk
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19 November 2014

TO ALL MEMBERS OF THE COUNCIL

Councillors: C Watson-Smyth (Chairman), F J Bealing, R Buscombe, A P Flide, K Freeman, R Higman, I F McKey, A Rickard, Mrs A E Symons, D N Vivian, Mrs T Walter and vacancy

Dear Councillor

All Members of the Council are hereby summoned to attend the meeting of **Padstow Town Council** in the **Council Chamber, 5b Trecerus Industrial Estate, Padstow** on **Tuesday 25 November 2014 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Kathy Pemberton', written in a cursive style.

Kathy Pemberton
Town Clerk

NB: Venue is subject to possible change. Any update in this regard will be advertised before the meeting.

AGENDA

Public & Press are invited to attend

- 1. To receive apologies for absence and announcements**
- 2. To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's code of conduct
- 3. Dispensations:** To consider requests from Members for dispensations.
- 4. Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
 - To receive the Cornwall Councillor's Report
 - To receive the Police Report
- 5. To confirm the minutes** of the Full Council meeting held on **Tuesday 28 October 2014** having been previously circulated and taken as read.

6. **Lobster Hatchery Presentation:** At the invitation of the Chairman, to receive a presentation from the Lobster Hatchery Manager on the work undertaken by the Hatchery.
7. **Clerks Report/Work Programme:** To receive an update for information only.
8. **Committees/Working Group Meetings:**
 - a) To adopt the minutes and approve recommendations (if any) for meetings of the: Finance and General Purposes Committee (18 November 2014) and Draft Budget 2015-16
 - b) To receive the minutes of the Planning Committee (11 November 2014)
9. **Finance:**

Monthly accounts and payments November 2014

 - a) To receive monthly finance report
 - b) To approve accounts for payment
 - c) To note car park takings
 - d) Bank Reconciliations: To note their availability for inspection each month
10. **Correspondence:**
 - a) To note correspondence for information
 - b) To give consideration to:
 - i) Request from Christmas Festival Organisers
 - ii) Thanks from TIC
11. **Town Council Vacancy:** To receive an update on vacancy and next steps.
12. **Neighbourhood Development Plan (NDP):** To discuss and decide, based on responses received from the community, whether a NDP should be developed.
13. **Car Park Order:** To discuss and decide on updated car park order.
14. **Railway Car Park:** To receive update on minor works in the car park and cliff slip along foreshore.
15. **Local Government Transparency 2014:** To receive a further update on this matter.
16. **Street Traders and Pedlars:** To receive update following the presentation at last month's meeting and discuss and decide on way forward.
17. **Proposed Twinning:** To receive an update in this regard.
18. **Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any).
19. **To note dates of Padstow Town Council meetings**

20. **Date of Next Meeting:** Tuesday 27 January 2015 at 7.30 pm
21. **EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
22. **To confirm the confidential minutes** of the Full Council meeting held on **Tuesday 28 October 2014** having been previously circulated and taken as read.
23. **Committee/Working Group Meetings:**
To adopt the confidential minutes and approve recommendations (if any) for meeting of the Finance and General Purposes Committee (18 November 2014)
24. **Park and Ride:** To discuss and decide on request from the operators of the Park and Ride.
25. **Leases/Tenant Issues:** To receive updates and discuss and decide on a way forward:
 - i) Unit 1 Workshop Unit: Request for Alteration, additional information
 - ii) Wheal Jubilee Parc – Update
 - iii) Unit 2 New Business Units: Messrs Steins – Update
26. **Railway Car Park:** To receive update on minor works in the car park and cliff slip along foreshore.