

PADSTOW TOWN COUNCIL

Council Offices
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PADSTOW
Cornwall
PL28 8RW

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Town Clerk
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20 March 2013

TO ALL MEMBERS OF COUNCIL

Dear Councillor

All Members of the Council are hereby summoned to attend the meeting of **Padstow Town Council** in the **Council Chamber, 5b Treceus Industrial Estate, Padstow** on **Tuesday 26 March 2013 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully

Kathy Pemberton
Town Clerk

AGENDA

Public & Press are invited to attend

1. **To receive apologies for absence and announcements**
2. **To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's code of conduct
3. **Public Participation:** to receive questions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders and to receive comments from members declaring a prejudicial interest with regard to items on the agenda.
 - To receive the Cornwall Councillor's Report
 - To receive the Police Report
4. **To confirm the minutes** of meetings held on **Tuesday 26 February 2013** having been previously circulated and taken as read. **(Pages 1-6)**

5. **Clerks Report:** to receive an update on outstanding items: for information only
(Pages 7-8)
6. **Committees/Working Group Meetings:**
 - a) To receive the minutes of:
 - i) Planning committee: 12 March 2013 **(to be tabled)**
7. **Finance**
 - a) To receive monthly finance report **(Page 9)**
 - b) To approve accounts for payment **(Page 10)**
 - c) To note: tenders awarded **(Page 11)**
 - d) To discuss and decide on: **(Page 11)**
 - i) carrying forward £20,000 remaining in the office budget 2012/13 as an Earmarked Reserve: Unit 5B Reserve 2013/14
 - ii) Cornwall Council and CORMAC Solutions Service Level Agreements
 - iii) Grants: Payments to Padstow Youth Club
8. **Correspondence**
 - a) To note correspondence for information **(Page 12)**
 - b) Also to note: Response from Dan Rogerson MP: Consultation on Street Trading Pedlary Laws **(Page 13)**
 - c) To discuss and decide on:
 - i) Responding to Consultation on: Cornwall Local Plan: Strategic Policies Development Plan Document – Pre-submission Document, Gypsy and Travelling Communities Strategy and Delivery Plan and Community Infrastructure Levy: Preliminary Draft Charging Schedule by 5.00 pm on Monday 22 April 2013 **(Pages 14-15)**
9. **To discuss and decide on response to the following planning applications:**
Planning Application: PA13/01536: Mr and Mrs Scott, 24 Glynn Road, Padstow:
Proposed erection of single storey extension to rear elevation, replacement front garage porch and associated alternation and refurbishment works to existing dwelling house.
10. **HMS Dasher Rededication:** to note letter of thanks with regards to the HMS Dasher celebrations **(Pages 16-19)**
11. **Memorial Headstone Request:** to discuss and decide on request for the erection of a headstone higher than Council Policy **(Pages 20-21)**
12. **Padstow Harbour Commissioners Proposed Ice Plant:** to discuss and decide on request from PHC to undertake excavation works on the Railway Car Park in order to run a power supply for a proposed new ice plant
13. **Cliff Slip:** to receive update on Cliff Slip at Chidley Pumps

14. **Changes to Public Toilets Service Provision:** to note and comment on letter from Bert Biscoe, Cornwall Council (**Pages 22-23**)
15. **Reports from Members:** to receive reports from meetings attended (if any)
16. **Annual Town Meeting (21 May 2013):** Town Clerk to update on speaker and venue
17. **To note dates of the next Padstow Town Council meetings**
 - a) Leisure, Tourism and Open Spaces: Tuesday 2 April (7.30 pm) *NB: Revised start time agreed with the Chairman.*
 - b) Planning: Tuesday 9 April (7.00 pm)
 - c) Highway, Roads and Transport: 16 April (7.00 pm)
 - d) Full Council: Tuesday 23 April (7.30 pm)
 - e) Finance and General Purposes (Grants) : Thursday 25 April (7.00 pm)
18. **EXCLUSION OF PRESS & PUBLIC** – To consider and if appropriate, to pass the following resolution - That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
19. **Minutes**
 - a) To confirm the **confidential minute** of meeting held on **Tuesday 26 February 2013** having been previously circulated and taken as read (**Page 24**)
 - b) To adopt the minutes of and receive recommendations from the Staffing Committee (19 March) (**to be tabled**)
20. **Stile Field Footpath:** to discuss and decide on the way forward (**Pages 25-30**)
21. **Land at Ladywell:** to discuss and decide on the way forward (**to be tabled**)
22. **PHS Contract:** to discuss and decide on the way forward (**to be tabled**)