

# PADSTOW TOWN COUNCIL

Unit 5b  
Trecerus Industrial Estate  
Padstow  
Cornwall  
PL28 8RW

Kathy Pemberton  
Town Clerk  
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19 May 2015

## TO ALL MEMBERS OF THE COUNCIL

Councillors: F J Bealing, R Buscombe, A P Flide, K Freeman, R Higman, I F McKey, J Murt, A Rickard, Mrs A E Symons, D N Vivian, Mrs T Walter and C Watson-Smyth

Dear Councillor

All Members of the Council are hereby summoned to attend the meeting of **Padstow Town Council** in the **Council Chamber, 5b Trecerus Industrial Estate, Padstow** on **Tuesday 26 May 2015 at 7.30 pm or on the rising of the Annual Council Meeting, whichever the later** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully

PP Kathy Pemberton  
Town Clerk

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## AGENDA

Public & Press are invited to attend

- 1. To receive apologies for absence and announcements**
- 2. To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's code of conduct
- 3. Dispensations:** To consider requests from Members for dispensations.
- 4. Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
  - To receive the Cornwall Councillor's Report
  - To receive the Police Report
- 5. To confirm the minutes** of the Full Council meeting held on **Tuesday 28 April 2015** having been previously circulated and taken as read.

6. **Clerks Report/Work Programme:** To receive an update for information only.
7. **Committees/Working Group Meetings:**
  - a) To adopt the minutes and approve recommendations (if any) for meetings of the:
    - i) Leisure, Tourism and Open Spaces Committee (5 May 2015);
    - ii) Finance and General Purposes Committee (12 May 2015); and adopt Council's Five Year Business Plan as recommended by Committee
  - b) To receive the minutes of the Planning Committee (12 May 2015)
  - c) To adopt the notes and approve recommendations (if any) for the meetings of:
    - i) Station House Working Group (11 May 2015)
8. **Finance:**  
**Monthly accounts and payments May 2015**
  - a) To receive monthly finance report
  - b) To approve accounts for payment and addendum
  - c) To note car park takings
  - d) To approve the continued use of South and West Internal Audit as Council's Internal Auditor
  - e) Bank Reconciliations: To note their availability for inspection each month
9. **Correspondence:**
  - a) To note correspondence for information
10. **Cliff and Wall Slippages:** To receive an update on latest positions and give consideration to and decide upon way forward.
11. **Cornwall Council Allotments:** To discuss and decide on response received from Cornwall Council.
12. **Updates:** To receive an update on the following:
  - i) **Neighbourhood Development Plan**
  - ii) **Twinning**
13. **Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any).
14. **To note dates of Padstow Town Council meetings**
15. **Date of Next Meeting:** Tuesday 30 June 2015 at 7.30 pm
16. **EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
17. **To confirm the confidential minutes** of the Full Council meeting held on **Tuesday 28 April 2015** having been previously circulated and taken as read.

**18. Committee/Working Group Meetings:**

To adopt the confidential minutes and approve recommendations (if any) for meetings of the:

- i) Leisure, Tourism and Open Spaces Committee (5 May 2015)
- ii) Finance and General Purposes Committee (12 May 2015)

**19. Lease/Tenant Issues Update:** To receive an update on ongoing lease and tenant issues and discuss and decide on the way forward (if necessary):

**20. Old Oss Lease:** To receive correspondence and discuss and decide on way forward.

**21. Unit 2 Workshop Unit, Padstow:** To receive correspondence and discuss and decide on way forward.

**22. Messrs Steins, Unit 2 New Business Units:** To receive correspondence and discuss and decide on way forward