

PADSTOW TOWN COUNCIL

Unit 5b
Trecerus Industrial Estate
Padstow
Cornwall
PL28 8RW

Kathy Pemberton
Town Clerk
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21 January 2015

TO ALL MEMBERS OF THE COUNCIL

Councillors: C Watson-Smyth (Chairman), F J Bealing, R Buscombe, A P Flide, K Freeman, R Higman, I F McKey, A Rickard, Mrs A E Symons, D N Vivian, Mrs T Walter and vacancy

Dear Councillor

All Members of the Council are hereby summoned to attend the meeting of **Padstow Town Council** in the **Council Chamber, 5b Trecerus Industrial Estate, Padstow** on **Tuesday 27 January 2015 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully

A handwritten signature in black ink, appearing to read 'K. Pemberton', with a small dot at the end.

Kathy Pemberton
Town Clerk

AGENDA

Public & Press are invited to attend

- 1. To receive apologies for absence and announcements**
- 2. To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's code of conduct
- 3. Dispensations:** To consider requests from Members for dispensations.
- 4. Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
 - To receive the Cornwall Councillor's Report
 - To receive the Police Report
- 5. To confirm the minutes** of the Full Council meeting held on **Tuesday 25 November 2014** having been previously circulated and taken as read.

- 6. Clerks Report/Work Programme:** To receive an update for information only.
- 7. Committees/Working Group Meetings:**
 - a) To adopt the minutes and approve recommendations (if any) for meetings of:
 - i) Staffing Committee (16 December 2014)
 - ii) Leisure, Tourism and Open Spaces Committee (20 January 2015)
 - b) To receive the minutes of:
 - i) Planning Committee (9 December 2014)
 - ii) Planning Committee (13 January 2015)
- 8. Neighbourhood Development:** To receive an update from the Lead Member of the Neighbourhood Development Working Group
- 9. Finance:**
Monthly accounts and payments January 2015
 - a) To receive monthly finance report
 - b) To approve accounts for payment
 - c) To note car park takings
 - d) Bank Reconciliations: To note their availability for inspection each month
 - e) To approve transfer to £10,000 to Station House Earmarked Reserve
- 10. Correspondence:**
 - a) To note correspondence for information
 - b) To give consideration to:
 - i) Request to use part of the Railway Car Park for Diabetic Eye Screening from Saturday 7 March to Wednesday 18 March 2015 (inclusive)
 - ii) Cornwall Council: Ropewalk Allotments
 - iii) HMS Dasher Visit
- 11. Health and Safety Action Plan:** To receive update and discuss and decide way forward.
- 12. Station House Condition Report:** To receive report for consideration and discuss and decide on way forward.
- 13. Local Government Transparency Code and Fraud Policy:** To receive update report and details of Fraud Policy and discuss and decide on way forward.
- 14. Railway Car Park and Cliff Works Update:** To receive and update and discuss and decide on way forward.
- 15. Town Councillor Vacancy:** To give consideration to applications submitted and discuss and decide on way forward
- 16. Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any).

- 17. To note dates of Padstow Town Council meetings**
- 18. Date of Next Meeting:** Tuesday 24 February 2015 at 7.30 pm
- 19. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
- 20. To confirm the confidential minutes** of the Full Council meeting held on **Tuesday 25 November 2014** having been previously circulated and taken as read.
- 21. Committee/Working Group Meetings:**
To adopt the confidential minutes and approve recommendations (if any) for meetings of:
 - i) Staffing Committee (16 December 2014)
 - ii) Leisure, Tourism and Open Spaces Committee (20 January 2015)
- 22. Rental of Mark's Shelter:** To give consideration to a request from Mr Ian Kitto and discuss and decide on a way forward
- 23. Update on Rent Reviews:** To receive an update and discuss and decide on the way forward.
- 24. Lease/tenant Issues Update:** To receive an update on the following and discuss and decide on way forward.
 - i) Techcon
 - ii) Messrs Steins
 - iii) Workshop Unit 1