

# PADSTOW TOWN COUNCIL

Unit 5b  
Trecerus Industrial Estate  
Padstow  
Cornwall  
PL28 8RW

Kathy Pemberton  
Town Clerk  
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21 June 2017

## TO: ALL MEMBERS OF COUNCIL

Councillors: R Higman (Chairman), R Buscombe, F J Bealing, R Clark, A P Flide, K Freeman, A Rickard, H M Saunders, Mrs A E Symons, D N Vivian, Mrs T Walter and C Watson-Smyth

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of Padstow Town Council in the **Council Chamber, 5b Trecerus Industrial Estate, Padstow** on **Tuesday 27 June 2017 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Kathy Pemberton', written in a cursive style.

Kathy Pemberton  
Town Clerk

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## AGENDA

### Public & Press and invited to attend

1. **To receive apologies for absence and announcements**
2. **To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct.
3. **Dispensations:** To consider requests from Members for dispensations.
4. **Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
  - o To receive the Cornwall Councillor's Report
  - o To receive the Police Report
5. **To confirm the minutes** of the Full Council meeting held on **Tuesday 30 May 2017** having been previously circulated and taken as read.

- 6. Clerks Report/Work Programme:** To receive an update for information only.
- 7. Committees/Working Group Meetings:**
  - a) To adopt the minute and approve recommendations (if any) for meetings of the:
    - i) Highways, Roads and Transport Committee (6 June 2017)
    - ii) Leisure, Tourism and Open Spaces Committee (6 June 2017)
    - iii) Staffing Committee (20 June 2017)
  - b) To receive minutes of the Planning Committee meeting (13 June 2017);
  - c) To adopt the notes and approve recommendations (if any) of the Neighbourhood Development Steering Group Meeting (20 June 2017)
  - d) To give consideration to Membership of the Finance and General Purposes Committee
- 8. Finance:**  
**Monthly Accounts and Payments June 2017**
  - a) To receive monthly finance report
  - b) To approve accounts and addendum for payment and note payments since the last meeting
  - c) To note car park takings
  - d) To note Council uses "Real Time Information" to file its HM Revenue and Customs report and Payments
  - e) To give consideration to rental agreement for parking Spaces, Unit 5b Treceus Industrial Estate
  - f) Bank Reconciliations: To note their availability for inspection each month
- 9. Correspondence:**
  - a) To note correspondence for information;
  - b) Discuss and decide on:-
    - i) Carnival Request
    - ii) Electoral Review of Cornwall
- 10. Mayor and Consort Chairs:** To receive a report on this matter and discuss and decide on way forward.
- 11. Request for Non-Regulation Cemetery Tablet:** To receive request and discuss and decide on way forward.
- 12. Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any).
- 13. To discuss and decide on responses to the following planning applications:**
  - a) **PA17/05449 24 Egerton Road Padstow Cornwall PL28 8DL** – Application for a non-material amendment (1) following grant of planning permission PA17/00595. Amendment sought – Change of window on east elevation to bi-fold door.
- 14. Sports Centre:** To be updated on a matter and discuss and decide on way forward.
- 15. To Note Future Meeting Dates and to Note Date of Next Meeting:**  
Tuesday 25 July 2017 (7.30 pm)

- 16. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
- 17. To confirm the confidential minutes** of the Full Council meeting held on **Tuesday 30 May 2017** having been previously circulated and taken is read.
- 18. Committee/ Working Groups Meetings:** To adopt the confidential minutes and approve recommendations (if any) for the meetings of the i) Highways, Roads and Transport Committee (6 June 2017) and; ii) Staffing Committee (20 June 2017)
- 19. Furniture Quotations:** To receive quotations for furniture and discuss and decide on way forward.
- 20. Sand: Railway Car Park:** To be updated on this matter and discuss and decide on way forward.
- 21. Leases Issues and Updates:** To receive an update concerning ongoing lease issues and discuss and decide on way forward (if necessary)