

PADSTOW TOWN COUNCIL

Council Offices
5b Treceus Ind Est
PADSTOW
Cornwall
PL28 8RW

Sue Lee
Town Clerk
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20 November 2012

TO ALL MEMBERS OF COUNCIL

Dear Councillor

All Members of the Council are hereby summoned to attend the meeting of Padstow Town Council at the Council Chamber, 5b Treceus Industrial Est, Padstow on **Tuesday 27 November 2012 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully

Sue Lee
Town Clerk

AGENDA

Public & Press are invited to attend

1. **To receive apologies for absence and announcements**
2. **To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's code of conduct and to declare any gift or hospitality over the value of £25.
3. **Public Participation** - to receive questions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders and to receive comments from members declaring a prejudicial interest with regard to items on the agenda.
 - To receive the Cornwall Councillor's Report
 - To receive the Police Report
4. **To confirm the minutes** of meetings held on **Tuesday 30 October** having been previously circulated and taken as read.
5. **Code of Conduct** – to adopt the final version of the Code of Conduct for Local Councils making a decision regarding gifts, decide on procedure for dispensations and advise of future alterations to standing orders.

6. **Clerks Report** – to receive an update on outstanding items – for information only
7. **Committees/Working Group Meetings** –
 - a. To adopt the minutes of and receive recommendations from-
 - i. Leisure Tourism & Open Spaces – 6 November
 - ii. Staffing – 8 & 20 November – to follow
 - iii. Finance & General Purposes – 20 November – to follow
 - b. To receive the minutes of –
 - i. Planning committee – 13 November
8. **Finance**
 - a. To receive monthly finance report
 - b. To approve accounts for payment
 - c. To receive recommendations from Finance & General Purposes committee, agree the budget for 2013/14 and decide on the setting of a precept – to follow
 - d. Railway car park – to discuss and decide on costings for works – to follow
9. **Correspondence**
 - a. To note correspondence for information
 - b. To discuss and decide on –
 - i. Issues with dogs on the beach at Trevone – Cllr Higman
 - ii. Cornwall Council – Code of Conduct training.
10. **Consultations** – to discuss and decide on response to
 - a. Cornwall Council Gambling Act 2005 draft revised statement of principles
11. **Reports from members** – to receive reports from meetings attended
12. **To note dates of the next Padstow Town Council meetings** –
 - a. Memorial Hall working group – Thursday 29 November 10am
 - b. Finance & General Purposes – 4 December if meeting required for budget
 - c. Highways, Roads & Transport – 8 January
 - d. Planning committee — 11 December & 15 January 7pm
 - e. Full Council — Tuesday 29 January 7.30pm