

PADSTOW TOWN COUNCIL

Unit 5b
Trecerus Industrial Estate
Padstow
Cornwall
PL28 8RW

Kathy Pemberton
Town Clerk
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22 April 2015

TO ALL MEMBERS OF THE COUNCIL

Councillors: C Watson-Smyth (Chairman), F J Bealing, R Buscombe, A P Flide, K Freeman, R Higman, I F McKey, J Murt, A Rickard, Mrs A E Symons, D N Vivian and Mrs T Walter

Dear Councillor

All Members of the Council are hereby summoned to attend the meeting of **Padstow Town Council** in the **Council Chamber, 5b Trecerus Industrial Estate, Padstow** on **Tuesday 28 April 2015** at **7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Kathy Pemberton'.

PP
Kathy Pemberton
Town Clerk

AGENDA

Public and Press are invited to attend

1. **To receive apologies for absence and announcements**
2. **To receive declarations of interests from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct
3. **Dispensations:** To consider requests for Members for dispensations.
4. **Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
 - To receive the Cornwall Councillor's Report
 - To receive the Police Report
5. **To confirm the minutes** of the Full Council meeting held on **Tuesday 31 March 2015** having been previously circulated and taken as read.
6. **Clerks Report/Work Programme:** To receive an update for information.

7. **Committee/Working Group Meetings:**
 - a) To receive the minutes of the Planning Committee (14 April 2015)
 - b) To adopt the notes and approve recommendations (if any) for the meetings of:
 - i) Neighbourhood Development Working Group (13 April 2015);
 - ii) Station House Working Group (20 April 2015)

8. **Finance:**

Monthly Accounts and Payments April 2015

 - a) To receive monthly finance report
 - b) To approve accounts for payment
 - c) To note car park takings
 - d) To approve the Financial Statements for the year ended 31.3.15.
 - e) To approve sections 1 and 2 of the Annual Return for the year ended 31.3.15.
 - f) To note Internal Audit Reports
 - g) To approve the closure of the second Barclays Active Saver account that is not used
 - h) Bank Reconciliations: To note their availability for inspection each month

9. **Correspondence:**
 - a) To note correspondence for information.
 - b) To give consideration to:
 - i) Request from Padstow Lions for use of coach spaces for carnival (1 August 2015)
 - ii) Request to use Tennis Court and grassed area for Social Club fund raising event
 - iii) Request from The Kernow FroYo Company to site mobile catering van outside Padstow Cycle Hire

10. **Hill Steps:** To receive an update and give consideration to quotations received in respect of works to be undertaken

11. **Twinning:** To receive an update and discuss and decide on way forward.

12. **Annual Parish Meeting (19 May 2015):** To be updated on format and discuss and decide on way forward.

13. **Planning:** To discuss and decide on a response to the following planning application:
 - **PA15/02678 – Penjoly Cottage, Cliffdowne, Padstow –**
Proposed erection of single storey extension to the rear of Penjoly

14. **Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any).

15. **To note future Padstow Town Council meeting dates.**

16. **Date of Next Meetings:** Tuesday 26 May 2015 (7.00 pm): Annual Council Meeting and Tuesday 26 May 2015 (7.30 pm or on rising of, whichever the later): Full Council Meeting

17. **EXCLUSION OF PRESS AND PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the

press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

18. **To confirm confidential minutes** of the **Full Council** meeting held on **Tuesday 31 March 2015** having been previously circulated and taken as read.
19. **Lease/Tenant Issues Update:** To receive an update on the following and discuss and decide on the way forward (if necessary):
 - i) Unit 1 New Business Units
 - ii) Techcon
 - iii) Workshop Unit 7
 - iv) Mark's Shelter
 - v) Lobster Hatchery: Solar Panels
20. **Messrs Steins, New Business Units:** To receive information in respect of recent request and discuss and decide on way forward