

PADSTOW TOWN COUNCIL

Unit 5b
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Town Clerk
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23 April 2014

TO ALL MEMBERS OF THE COUNCIL

Councillors: C Watson-Smyth (Chairman), R Buscombe, F J Bealing, A P Flide, K Freeman, R Higman, I F McKey, A Rickard, Mrs K Seaber, Mrs A E Symons, D N Vivian and Mrs T Walter

Dear Councillor

All Members of the Council are hereby summoned to attend the meeting of **Padstow Town Council** in the **Padstow School, Grenville Road, Padstow** on **Tuesday 29 April 2014 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Kathy Pemberton', written over a horizontal line.

pp Kathy Pemberton
Town Clerk

NB: Please note venue for this meeting.

AGENDA

Public & Press are invited to attend

1. **To receive apologies for absence and announcements**
2. **To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's code of conduct
3. **Dispensations:** To consider requests from Members for dispensations.
4. **Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
 - To receive the Cornwall Councillor's Report
 - To receive the Police Report
5. **To confirm the minutes** of the meeting held on **Tuesday 25 March 2014** having been previously circulated and taken as read.
6. **To confirm the minutes** of the special meeting held on **Tuesday 1 April 2014** having been previously circulated and taken as read.

- 7. Clerks Report/Work Programme:** To receive an update for information only.
- 8. Committees/Working Group Meetings:**
 - a) To adopt the minutes and approve recommendations (if any) for meetings of the:
 - i) Finance & General Purposes Committee (22 April 2014)
 - b) To receive the minutes of:
 - i) Planning Committee (8 April 2014)
 - c) To adopt the notes and approve recommendations (if any) for the meeting of the:
 - i) Station House Working Group (1 and 8 April 2014)
 - ii) Station House Working Group (28 April 2014)
 - iii) Neighbourhood Development Plan Working Group (28 April 2014)
 - d) Working Group Key Considerations
- 9. Finance:**
Monthly accounts and payments April 2014
 - a) To receive monthly finance report
 - b) To approve accounts for payment
 - c) To note car park takings
 - d) Council Budget Report: To note Council Budget Report 31 March 2014, Budget Actual to Variance Report and Prior Year Report for information
 - e) Financial Statements 2013-14: To approve Financial Statements 2013-14.
 - f) Annual Return: To approve Annual Return (Year Ended 31 March 2014).
 - g) To note Internal Auditors Report (April 2014)
- 10. Correspondence:**
 - a) To note correspondence for information
 - b) To discuss and decide on:
 - i) Request from Dogs Trust and Guide Dogs
 - ii) Car Park Season Ticket Allocation
 - iii) Review of Polling Districts and Polling Places
- 11. Admiralty Shield:** To receive an update from the Town Clerk.
- 12. Railway Car Park and Cliff Stabilisation Works Update:** To receive an update.
- 13. Reports from Members:** To receive reports from meetings attended (if any)
- 14. To note dates of Padstow Town Council meetings and venues for future Full Council meetings**
- 15. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

- 16. To confirm the confidential minutes** of the meeting held on **Tuesday 25 March 2014** having been previously circulated and taken as read.
- 17. To confirm the minutes** of the special meeting held on **Tuesday 1 April 2014** having been previously circulated and taken as read
- 18. To adopt the confidential minutes and approve recommendations (if any) for the meetings of the:**
 - i) Finance and General Purposes Committee (22 April 2014)
- 19. New Business Unit Leases:** To be updated on current arrangements with leases.
- 20. Lease/Tenant Issues:**

To give consideration to and discuss and decide on:

 - i) Techcon
 - ii) Messrs Steins