

# PADSTOW TOWN COUNCIL

Unit 5b  
Trecerus Industrial Estate  
Padstow  
Cornwall  
PL28 8RW

Kathy Pemberton  
Town Clerk  
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23 July 2014

## TO ALL MEMBERS OF THE COUNCIL

Councillors: C Watson-Smyth (Chairman), R Buscombe, F J Bealing, A P Flide, K Freeman, R Higman, I F McKey, A Rickard, Mrs K Seaber, Mrs A E Symons, D N Vivian and Mrs T Walter

Dear Councillor

All Members of the Council are hereby summoned to attend the meeting of **Padstow Town Council** in the **Council Chamber, 5b Trecerus Industrial Estate, Padstow** on **Tuesday 29 July 2014 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully

  
Kathy Pemberton  
Town Clerk

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## AGENDA

Public & Press are invited to attend

- 1. To receive apologies for absence and announcements**
- 2. To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's code of conduct
- 3. Dispensations:** To consider requests from Members for dispensations.
- 4. Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
  - To receive the Cornwall Councillor's Report
  - To receive the Police Report
- 5. To confirm the minutes** of the meeting held on **Tuesday 24 June 2014** having been previously circulated and taken as read.
- 6. Clerks Report/Work Programme:** To receive an update for information only.

- 7. Committees/Working Group:**
  - a) Finance and General Purposes Committee Membership: To appoint members to this Committee.
  - b) To adopt the minutes and approve recommendations (if any) for meetings of the:
    - i) Staffing Committee (15 July 2014)
  - c) To receive the minutes of Planning Committee (8 July 2014)
  - d) To adopt the notes and approve recommendations (if any) for the meeting of the Station House Working Group (1 July 2014)
  
- 8. Finance:**

**Monthly accounts and payments July 2014**

  - a)
    - i) To receive monthly finance report
    - ii) To approve transfer of £10,000 from Properties Maintenance EMR to Station House improvement budget
  - b) To approve accounts for payment
  - c) To note car park takings and Update on Car Park Machines
  - d) Bank Reconciliations: To note their availability for inspection each month.
  
- 9. Correspondence:**
  - a) To note correspondence for information
    - i) Padstow to Rock Swim: Note of thanks
  - b) To give consideration to:
    - i) Letter from SWW: Treceus Sewer Requisition
    - ii) Ocean Housing: Housing Scheme Trevone and Section 106 Agreement
    - iii) Letter from Chacewater Parish Council: Performance of Cornwall Council
    - iv) Letter from Padstow Harbour Commissioners: Rock Safety Concerns
  
- 10. Planning Application:** To discuss and decide on a response to the following planning application: **PA14/05576: Mr Robert Thompson, 26 Pellow Close, Padstow:** Proposed extension and conversion of existing garage and construction of new building
  
- 11. Health and Safety Policy and Health and Safety Action Plan:** To approve updated Health and Safety Policy and note Health and Safety Action Plan
  
- 12. Railway Car Park and Cliff Stabilisation Works Update:** To receive an update (if any).
  
- 13. Reports from Members/Outside Organisations Issue:** To receive reports from meetings attended (if any).
  
- 14. To note dates of Padstow Town Council meetings and venues for future Full Council meetings**
  
- 15. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

16. **To confirm the confidential minutes** of the meeting held on **Tuesday 24 June 2014** having been previously circulated and taken as read.
17. **To adopt the confidential minutes and approve recommendations (if any) for the meetings of the: Staffing Committee (15 July 2014)**
18. **Core Building:** To receive an update (if any) and discuss and decide on a way forward.
19. **Grants Meeting:** To be updated on an issue and seek Council's ratification in respect of response agreed by the Chairman.
20. **Lease/Tenant Issues:**
  - a) To give consideration to and discuss and decide on:
    - i) Techcon
    - ii) Workshop Unit 1
    - iii) Workshop Unit 2
  - b) To receive an update on the following issues:
    - i) Land at Ladywell update
    - ii) Messrs Steins Update