

PADSTOW TOWN COUNCIL

Station House
Station Road
Padstow
Cornwall
PL28 8DA

Kathy Pemberton
Town Clerk
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25 October 2017

TO: ALL MEMBERS OF COUNCIL

Councillors: R Higman (Chairman), F J Bealing, R Buscombe, R Clark, A P Flide, K Freeman, A Rickard, H M Saunders, Mrs A E Symons, D N Vivian, Mrs T Walter and C Watson-Smyth

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of Padstow Town Council in the **Council Chamber, Station House, Station Road, Padstow** on **Tuesday 31 October 2017 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Kathy Pemberton', written over a horizontal line.

pp. Kathy Pemberton
Town Clerk

AGENDA

Public & Press and invited to attend

1. **To receive apologies for absence and announcements**
2. **To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct.
3. **Dispensations:** To consider requests from Members for dispensations.
4. **Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
 - o To receive the Cornwall Councillor's Report
 - o To receive the Police Report
5. **To confirm the minutes** of the Full Council meeting held on **Tuesday 26 September 2017** having been previously circulated and taken as read.

6. **Clerks Report/Work Programme:** To receive an update for information only.
7. **Committees/Working Group Meetings:**
 - a) To adopt the minute and approve recommendations (if any) for the meetings of the
 - i) Leisure, Tourism and Open Spaces Committee (3 October 2017);
 - ii) Staffing Committee (10 October 2017)
 - b) To receive minutes of the Planning Committee meeting (3 October 2017);
 - c) To adopt the notes and approve recommendations (if any) of the Neighbourhood Development Steering Group Meeting (4 October 2017)
8. **Finance:**
Monthly Accounts and Payments October 2017
 - a) To receive monthly finance report
 - b) To approve accounts and addendum for payment and note payments since the last meeting
 - c) To note car park takings
 - d) Annual Return 2017: To note Annual Return received from Grant Thornton
 - e) To note Internal Audit Report
 - f) Service Provider Issue: To note update on SWW Invoice
 - g) Bank Reconciliations: To note their availability for inspection each month
9. **Correspondence:**
 - a) To note correspondence for information;
 - b) Discuss and decide on following requests:-
 - i) Trevone Green Drone
 - ii) Boundary Review Update: Division Arrangements
10. **Station House:** To receive an update on progress, matters for consideration and discuss and decide on a way forward.
11. **Unit 5b Furniture:** To receive an update on this matter and discuss and decide on way forward.
12. **Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any).
13. **To Note Future Meeting Dates and to Note Date of Next Meeting:**
Tuesday 28 November 2017 (7.30 pm)
14. **EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
15. **To confirm the confidential minutes** of the Full Council meeting held on **Tuesday 26 September 2017** having been previously circulated and taken is read.

- 16. To adopt the confidential minutes and approve recommendations** (if any) for the meetings of the
 - a) Leisure, Tourism and Open Spaces Committee (3 October 2017);
 - b) Staffing Committee (10 October 2017)
- 17. Station House Furniture:** To receive an update on this matter and discuss and decide on way forward.
- 18. Allotment Lease:** To be updated on this matter and discuss and decide on way forward.
- 19. Padstow Sailing Club: Blockhouse:** To be updated on this matter and discuss and decide on way forward.
- 20. Unit 5B Treceus Industrial Estate:** To be updated on this matter and discuss and decide on way forward.
- 21. Mount Pleasant Slip:** To be updated on this matter and discuss and decide on way forward.
- 22. Leases Issues and Updates:** To receive an update concerning ongoing lease issues and discuss and decide on way forward (if necessary)
- 23. TIC Representative:** To be updated on this matter and discuss and decide on way forward.
- 24. Legal Documents:** To be updated on a matter and discuss and decide on way forward.