

# PADSTOW TOWN COUNCIL

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Station House  
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Padstow  
Cornwall  
PL28 8DA

Kathy Pemberton  
Town Clerk  
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22 November 2017

## TO: ALL MEMBERS OF COUNCIL

Councillors: R Higman (Chairman), F J Bealing, R Buscombe, R Clark, A P Flide, K Freeman, A Rickard, H M Saunders, Mrs A E Symons, D N Vivian, Mrs T Walter and C Watson-Smyth

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of Padstow Town Council in the **Council Chamber, Station House, Station Road, Padstow** on **Tuesday 28 November 2017 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Kathy Pemberton', written over a light blue horizontal line.

Kathy Pemberton  
Town Clerk

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## AGENDA

### Public & Press and invited to attend

1. **To receive apologies for absence and announcements**
2. **To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct.
3. **Dispensations:** To consider requests from Members for dispensations.
4. **Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
  - o To receive the Cornwall Councillor's Report
  - o To receive the Police Report
5. **To confirm the minutes** of the Full Council meeting held on **Tuesday 31 October 2017** having been previously circulated and taken as read.

- 6. Clerks Report/Work Programme:** To receive an update for information only.
- 7. Committees/Working Group Meetings:**
  - a) To adopt the minutes and approve recommendations (if any) for the meetings of the
    - i) Leisure, Tourism and Open Spaces Committee (7 November 2017);
    - ii) Highways, Roads and Transport Committee (7 November 2017)
    - iii) Finance and General Purposes Committee (21 November 2017) and Draft Budget 2018-19 and Business Plan;
  - b) To receive minutes of the Planning Committee meeting (14 November 2017);
  - c) To adopt the notes and approve recommendations (if any) of the Neighbourhood Development Steering Group Meeting (21 November 2017)
- 8. Finance:**  
**Monthly Accounts and Payments November 2017**
  - a) To receive monthly finance report
  - b) To approve accounts and addendum for payment and note payments since the last meeting
  - c) To note car park takings
  - d) Financial Regulations: To consider amendment following recommendation by Internal Audit
  - e) Council's Insurance: To note update
  - f) Bank Reconciliations: To note their availability for inspection each month
- 9. Correspondence:**
  - a) To note correspondence for information;
  - b) To give consideration to and decide on: i) Poltair Homes: Phase 2 Street Names.
- 10. Boundary Review Response:** To receive an update on this matter and discuss and decide on way forward.
- 11. Memorial Tablet Requests:** To be updated on this matter and discuss and decide on way forward.
- 12. Mount Pleasant Slip:** To be updated on this matter and discuss and decide on way forward.
- 13. Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any).
- 14. To Note Future Meeting Dates and to Note Date of Next Meeting:**  
Tuesday 30 January 2018 (7.30 pm)
- 15. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

- 16. To confirm the confidential minutes** of the Full Council meeting held on **Tuesday 31 October 2017** having been previously circulated and taken is read.
- 17. To adopt the confidential minutes and approve recommendations** (if any) for the meeting of the Highways, Roads and Transport Committee (7 November 2017)
- 18. Museum Lease Update and Request:** To receive an update on this matter and subsequent request discuss and decide on way forward.
- 19. Allotment Lease:** To be updated on this matter and discuss and decide on way forward.
- 20. Library Service:** To be updated on this matter and discuss and decide on way forward.
- 21. Sea Cadets:** To be updated on this matter and discuss and decide on way forward.
- 22. Padstow Sailing Club: Blockhouse:** To be updated on this matter and discuss and decide on way forward.
- 23. Unit 5B Treceus Industrial Estate:** To be updated on this matter and discuss and decide on way forward.