

## PADSTOW TOWN COUNCIL

### Minutes of the Full Council meeting held on Tuesday 28 November 2017 at 7.30 pm in the Council Offices, Station House, Station Road, Padstow

**Present:** R Higman (Chairman), F J Bealing, R Buscombe, R Clark, K Freeman, H M Saunders, Mrs A E Symons and C Watson-Smyth

**In Attendance:** Nikki Barnes (Responsible Financial Officer and Minute Taker). Two members of the public representing Padstow Museum.

**2017/118 Apologies for absence and announcements:** A P Flide. A Rickard, Mrs T Walter, D N Vivian.

The Chairman asked if Councillors would like any further information regarding any item on the Agenda, if they could please contact the office before the Meeting and Officers are happy to help.

**2017/119 Declarations of Interest:** Councillors R Higman and F J Bealing declared an interest in Agenda item 23, Unit 5b Treceus Industrial Estate

**2017/120 Dispensations:** There were no dispensations.

**2017/121 Public Participation:**

- i) **Cornwall Councillor's Report:** Councillor Buscombe advised that the Council Tax is likely to go up by 5%, 3% for Social Care and 2% general increase, although this has still to be voted on.
- ii) **Police Report:** Sergeant Stewart sent his apologies. The Police report detailed 16 crimes, more information regarding the type of crime has been requested for the next report.
- iii) **Padstow Museum:** A member of the public advised that she was here to represent Padstow Museum to request to move the lease along. The Museum is in danger of losing a £27,000 grant if the lease is not signed in the next few weeks. Could the Council please put pressure on their solicitors, as the Museum has done.  
The other member of the public said that he was happy to answer any queries regarding the Agenda item 18. The Museum is planning an audio loop and free-standing partition.

**2017/122 Minutes Tuesday 31 October 2017: RESOLVED** that the minutes of the meeting held on Tuesday 31 October 2017 were a true record of the meeting and they were signed by the Chair (with the amendment of adding Councillor Rickard as abstaining from the Boundary Review update).

**2017/123 Clerk's Report/Work Programme:** was noted for information.

**2017/124 Committees/Working Group Meetings:**

- a) **RESOLVED** to adopt the minutes and approve recommendations for the meetings of the:

- i) Leisure, Tourism and Open Spaces Committee held on 7 November 2017;
  - ii) Highways, Roads and Transport Committee held on 10 October 2017 and;
  - iii) Finance and General Purposes Committee (21 November 2017) and Draft Budget 2018-19 and Business Plan (with the amendment of 'parish' to 'ward' after Padstow and Trevone).  
**Councillor M Saunders requested his name be recorded as abstaining from this decision.**
- b) **RESOLVED** to receive the minutes of the Planning Committee meeting held on 14 November 2017.
  - c) **RESOLVED** to adopt the notes and approve recommendations of the Neighbourhood Development Plan Steering Group meeting held on 21 November 2017.

**2017/125 Finance: Monthly Accounts and Payments October 2017**

- a) The monthly finance report was received and noted for information.
- b) **RESOLVED** to i) ratify payment to accounts for November 2017 (a) of £7,453.16 and direct debits or standing orders the following month (regular payments/same amount) of £9,742.38; ii) ratify payment to accounts for November 2017 (b) of £11,401.13 and cheques written, online payments made and direct debits taken since last statement of £225.60; iii) ratify payment to accounts for November 2017 (c) of £9,582.70 and cheques written, online payments made and direct debits taken since last statement of £675.88; iv) pay addendum to accounts for November 2017 of £31,123.04 and cheques written, online payments made and direct debits taken since last statement of £423.58.
- c) Car park takings were noted for information.
- d) Financial Regulations: **RESOLVED** to approve the amendment to the Financial Regulations by adding 6.4d as detailed in the agenda report.
- e) Council's Insurance: It was noted that Council will receive a Low Claims rebate of £1160 from current insurers Aviva. WPS Insurance Brokers recommend Royal & Sun Alliance from 31.10.19 as detailed in the agenda report.
- f) Bank reconciliation availability was noted.

**2017/126 Correspondence:**

- a) Correspondence for information was noted for information.
- b) i) Poltair Homes: Phase 2 Street Names:

**RESOLVED not to pass comment on street names.**

**2017/127 Boundary Review Response:**

The Council noted the tabled Agenda report on this item and **RESOLVED to write to the Boundary Commission to support the Cornwall Council division which covers the parishes of Padstow (including Trevone), St Merryn, St Eval, St Ervan and St Issey.**

**2017/128 Memorial Tablet Requests:**

There was a general discussion on this item.

i) Memorial Tablet: C24 Ext Padstow Cemetery:

**RESOLVED** to ratify permission to place a desk vase tablet size 18" x 18" on earthen grave C24 Ext in Padstow Cemetery

ii) Memorial Tablet: K89 Padstow Cemetery (old):

**RESOLVED to** request that the Leisure Tourism and Open Spaces Committee review the K89 Padstow Cemetery (old) application and the Padstow Town Council Padstow Cemetery Regulations in respect of memorial tablet sizes.

**2017/129 Mount Pleasant:**

There was a general discussion regarding drainage in this area and the Agenda report was noted.

**RESOLVED to** write to Cornwall Council accepting their offer to improve the Mount Pleasant area drainage as a short-term solution but that the council is not convinced that it will work in the long-term.

**2017/130 Reports from Members/Outside Organisations:**

Councillor Higman attended the Remembrance Parades at Padstow and St Columb. Councillor Saunders attended the Trevone Remembrance service.

**2017/131 Future Meeting Dates** were noted for information and **Date of Next Meeting** was noted as Tuesday 30 January 2018 at 7.30pm

**2017/132 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

**2017/133 Confidential Minutes Tuesday 31 October 2017: RESOLVED** that the confidential minutes of the Full Council meeting held on Tuesday 31 October 2017, were a true record of the meeting and they were signed by the chair.

**2017/134 Confidential Minutes:** It was **RESOLVED** to adopt the confidential minutes and approve recommendations of the Highways, Roads and Transport Committee meeting held on 7 November 2017.

**2017/135 Museum Lease Update and Request:** See confidential minutes

**2017/136 Allotment Lease:** See confidential minutes

**2017/137 Library Service:** See confidential minutes

**2017/138 Sea Cadets:** See confidential minutes

**2017/139 Padstow Sailing Club: Blockhouse:** See confidential minutes

Councillors R Higman and F J Bealing left the meeting for this item and did not return. In the absence of the Chairman, Councillor K Freeman was elected as Chairman for the remainder of the meeting.

**2017/140 Unit 5B Treceus Industrial Estate:** See confidential minutes

Meeting closed at 8.35pm