

PADSTOW TOWN COUNCIL

Unit 5b
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31 May 2017

TO: MEMBERS OF HIGHWAYS, ROADS AND TRANSPORT COMMITTEE

Councillors F J Bealing, R Buscombe, K Freeman, R Higman, A Rickard,
D N Vivian and C Watson Smyth

Dear Member

All Members of the Committee are hereby summoned to attend a meeting of the **HIGHWAYS, ROADS AND TRANSPORT COMMITTEE** at the Council Offices, Unit 5b Trecerus Industrial Estate, Padstow on **Tuesday 6 June 2017** at **7.00 pm** for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Yours faithfully



Kathy Pemberton
Town Clerk

Please note start time for this meeting

Agenda

Press & Public are invited to attend

- 1. Election of Chairman/Vice Chairman**
 - i) To **ELECT** Committee Chair
 - ii) To **ELECT** Committee Vice-Chair (if Committee so wishes)
- 2. To receive apologies for absence**
- 3. To receive announcements (if any):** For information only
- 4. To receive declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's code of conduct.
- 5. Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
- 6. To agree the minutes** of the meeting held on **Tuesday 21 March 2017**
- 7. Committee Terms of Reference:** To receive the Committee's terms of reference and make any recommendations for amendment to Council (if necessary)

- 8. Clerks Report/Works Programme:** To receive an update for information.
- 9. Correspondence:** To note any correspondence received (if any) for information
- 10. Date of next meeting:** Tuesday 7 November (budget) at 6.30pm
- 11. EXCLUSION OF PRESS & PUBLIC** – To consider and if appropriate, to pass the following resolution - That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted
- 12. To agree the confidential minutes** of the meeting held on **Tuesday 21 March 2017** having been previously circulated and taken as read.
- 13. PHC Request:** To be updated on an issue and discuss and decide on the way forward.
- 14. Parking Correspondence:** To give consideration to correspondence received and discuss and decide on way forward