

PADSTOW TOWN COUNCIL

Unit 5b
Trecerus Industrial Estate
Padstow
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Kathy Pemberton
Town Clerk
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11 December 2013

TO: MEMBERS OF HIGHWAYS, ROADS AND TRANSPORT COMMITTEE
Councillors K Freeman (Chair), J Bealing, I F McKey, A Rickard,
Mrs K Seaber, D N Vivian and C Watson Smyth

Dear Member

All Members of the Committee are hereby summoned to attend an extraordinary meeting of the **HIGHWAYS, ROADS AND TRANSPORT COMMITTEE** at the Council Offices, Unit 5b Trecerus Industrial Estate, Padstow on **Tuesday 17 December 2013 at 7.00pm or on the rising of the Staffing Committee, whichever the later** for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Yours faithfully



Kathy Pemberton
Town Clerk

Please note start time for this meeting

Agenda **Press & Public are invited to attend**

- 1. To receive apologies for absence**
- 2. To receive announcements:** for information only
- 3. To receive declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's code of conduct.
- 4. Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
- 5. To agree the minutes** of the meeting held on **1 October 2013**
- 6. Correspondence:** To note any correspondence received (if any) for information
- 7. Car Park Machines and Canopies:** To receive a report on this matter and discuss and decide on the way forward

- 8. Railway Car Park Improvement Works:** To receive an update on current status.
- 9. Railway Car Park Signage:** To note existing signage and give consideration to improved signage and location.
- 10. Date of next meeting:** Tuesday 4 February 2014 at 7.00 pm
- 11. EXCLUSION OF PRESS & PUBLIC** – To consider and if appropriate, to pass the following resolution - That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted
- 12. To agree confidential minutes** of the meeting held on **1 October 2013**
- 13. Railway Car Park Drainage Issues:** To be updated on the latest position.
- 14. Park and Ride:** To discuss and decide on the way forward.