

PADSTOW TOWN COUNCIL

Unit 5b
Trecerus Industrial Estate
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Kathy Pemberton
Town Clerk
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25 September 2013

TO: MEMBERS OF HIGHWAYS, ROADS AND TRANSPORT COMMITTEE
Councillors K Freeman (Chair), J Bealing, I F McKey, A Rickard,
Mrs K Seaber, D N Vivian and C Watson Smyth

Dear Member

All Members of the Committee are hereby summoned to attend a meeting of the **HIGHWAYS, ROADS AND TRANSPORT COMMITTEE** at the Council Offices, Unit 5b Trecerus Industrial Estate, Padstow on **Tuesday 1 October 2013** at **7.00pm** for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Yours faithfully


Kathy Pemberton
Town Clerk

Agenda **Press & Public are invited to attend**

- 1. To receive apologies for absence**
- 2. To receive announcements:** for information only
- 3.** To receive **declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's code of conduct.
- 4. Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
- 5. To agree the minutes** of the meeting held on **4 June 2013 (Pages 1-4)**
- 6. To agree the minutes** of the meeting held on **20 August 2013 (Pages 5-8)**
- 7. Clerks Report/Work Programme:** To receive an update for information **(Page 9)**
- 8. Correspondence:** To note any correspondence received (if any) for information

- 9. Car Park Machines:** To receive a report on this matter and discuss and decide on the way forward (**Pages 10-51**)
- 10. Projects 2013/14:** To receive an update on projects for 2013/14 (**Page 52**)
- 11. Projects and Budget 2014/15 (including car park fees and season ticket charge review):** To give consideration to potential future projects for 2014/15 and associated budget and fee reviews for Council car park and season tickets for consideration by the Finance and General Purposes Committee (**Pages 52-60**)
- 12. Free Town Council Parking Permits Policy:** To give consideration to current arrangement and discuss and decide on way forward (**Page 61**)
- 13. Date of next meeting:** Tuesday 4 February 2014 at 7.00 pm
- 14. EXCLUSION OF PRESS & PUBLIC** – To consider and if appropriate, to pass the following resolution - That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted
- 15. PCSO Funding/Enforcement:** To receive further information on this matter and discuss and decide on the way forward (**Pages 62-63**)
- 16. Park and Ride:** To give consideration to Park and Ride agreement and discuss and decide on way forward (**Page 64**)