

# PADSTOW TOWN COUNCIL

Unit 5b  
Trecerus Industrial Estate  
Padstow  
Cornwall  
PL28 8RW

Kathy Pemberton  
Town Clerk  
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10 September 2014

**TO: HIGHWAYS, ROADS AND TRANSPORT COMMITTEE**

Councillors: K Freeman (Chairman), F J Bealing, I F McKey, A Rickard,  
Mrs K Seaber, D N Vivian and C Watson Smyth

Dear Member

All Members of the Committee are hereby summoned to attend a meeting of the **HIGHWAYS, ROADS AND TRANSPORT COMMITTEE** at the Council Offices, Units 5b Trecerus Industrial Estate, Padstow on **Tuesday 16 September 2014 at 7.00 pm or on the rising of the Staffing Committee, whichever the later**, for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Yours faithfully

A handwritten signature in black ink, appearing to read 'K Pemberton', is written over the typed name.

Kathy Pemberton  
Town Clerk

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## A G E N D A

### Press & Public are invited to attend

1. To receive **apologies for absence**
2. To receive **announcements** (if any): For information only
3. To receive **declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct
4. **Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders
5. **To agree the minutes** of the meeting held on **Tuesday 17 June 2014**
6. **Car Park Takings:** To note update on car park takings.
7. **Car Park Machines:** To receive an update on status of Council Car Park Machines and "trial" machine and discuss and recommend to Council best way forward
8. **Car Park Tariffs:** To receive an update on current tariffs and discuss and recommend to Council best way forward

9. **Advertising on Car Park Tickets:** To discuss and recommend to Council any changes to current delegation arrangements in this regard.
10. **2014/15 Earmarked Reserves:** To receive an update on request for Earmarked Reserves.
11. **Windmill Bus Stop:** To be updated on this matter and discuss and decide best way forward.
12. **Railway Car Park:** To be updated on current status and discuss and decide on any further improvements.
13. **Date of Next Meeting:** Tuesday 21 October 2014 (Budget) at 7.00 pm
14. **EXCLUSION OF PRESS & PUBLIC** – To consider and if appropriate, to pass the following resolution - That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted
15. **To agree the confidential minutes** of the meeting held on Tuesday 17 June 2014
16. **Car Park Machine Maintenance Fee:** To be updated on this matter following the last meeting.