

PADSTOW TOWN COUNCIL

Unit 5b
Trecerus Industrial Estate
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Town Clerk
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11 June 2014

TO: MEMBERS OF HIGHWAYS, ROADS AND TRANSPORT COMMITTEE
Councillors J Bealing, K Freeman, I F McKey, A Rickard, Mrs K Seaber,
D N Vivian and C Watson Smyth

Dear Member

All Members of the Committee are hereby summoned to attend a meeting of the **HIGHWAYS, ROADS AND TRANSPORT COMMITTEE** at the Council Offices, Unit 5b Trecerus Industrial Estate, Padstow on **Tuesday 17 June 2014 at 7.00pm or on the rising of the Leisure, Tourism and Open Spaces Committee, whichever the later** for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Kathy Pemberton', written in a cursive style.

Kathy Pemberton
Town Clerk

Please note start time for this meeting

Agenda Press & Public are invited to attend

1. **Election of Chairman/Vice Chairman**
 - i) To **ELECT** Committee Chair
 - ii) To **ELECT** Committee Vice-Chair (if Committee so wishes)
2. To receive **apologies for absence**
3. **To receive announcements (if any):** For information only
4. To receive **declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's code of conduct.
5. **Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
6. **To agree the minutes** of the meeting held on **13 May 2014** (pgs 1-4)

- 7. Committee Terms of Reference:** To receive the Committee's terms of reference and make any recommendations for amendment to Council (if necessary) (pgs 5-6)
- 8. Clerks Report/Works Programme:** To receive an update for information. (pg 7)
- 9. Correspondence:** To note any correspondence received (if any) for information
- 10. Season Ticket Policy:** To review existing policy and discuss and decide on the way forward. (pgs 8-10)
- 11. Railway Car Park Update:** To receive an update on car park works and general discussion on improvements.
- 12. Update on Car Park Machines and RingGo:** To receive an update on progress so far and discuss and decide on way forward. (pg 11)
- 13. Lawns Car Park:** To receive an update on survey costs and discuss and decide on way forward. (pg 12)
- 14. Roadway from Railway Car Park to Camel Trail:** To give this matter due consideration and discuss and decide on way forward. (pg 13)
- 15. CCTV:** To receive an update on investigations with regards to upgrade of CCTV on the Railway Car Park and discuss and decide on way forward. (pg 13)
- 16. Date of next meeting:** Tuesday 5 August 2014 at 7.00 pm
- 17. EXCLUSION OF PRESS & PUBLIC** – To consider and if appropriate, to pass the following resolution - That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted
- 18. Car Park Machine Issues:** To receive an update and discuss and decide on way forward. (pg 14)