

PADSTOW TOWN COUNCIL

Minutes of the Leisure, Tourism and Open Space Committee meeting held on Tuesday 3 October 2017 at Council Offices, Unit 5b Treceus Industrial Estate, Padstow at 6.00 pm

Present: Councillors C Watson-Smyth (Chairman), F J Bealing, R Clark (part), A Rickard and D N Vivian

In Attendance: Mrs K Pemberton (Town Clerk), Mrs S Daly (Support Officer and Minute Taker and Councillor R Higman.

LTOS2017/19 **Apologies for absence:** were received from Councillors R Buscombe and A P Flide.

LTOS2017/20 **Announcements:** There were no announcements.

LTOS2017/21 **Declarations of Interest:** There were no declarations of interest.

LTOS2017/22 **Public Participation:** There was no public participation.

LTOS2017/23 **RESOLVED** that the **minutes** of the meeting held on **Tuesday 6 June 2017** were a true record of the meeting and they were signed by the chair.

LTOS2017/24 **RESOLVED** that the **minutes** of the meeting held on **Tuesday 18 July 2017** were a true record of the meeting and they were signed by the chair.

LTOS2017/25 **Clerks Report/Works Programme:** The update was noted for information.

LTOS2017/26 **Padstow Cemetery Improvement Works:** The Town Clerk updated that the new cremation area had now been measured and was ready to use. She advised that the new burial spaces were also now due to be measured.

The Town Clerk confirmed that the cemetery improvement works were now complete save for any planting committee wished to consider. It was generally considered a good idea to plant on the new mound to the left of the cemetery entrance in order to provide privacy and shield burials.

Committee discussed the borders in the car park area and whether these should be planted or made available as a memorial garden and were generally in favour of planting. It was thought the borders alone could use the whole £500 budget available. In response to a query, the Town Clerk confirmed that it may be possible to vire funds from the Grounds Maintenance Ear Marked Reserve in order to complete both works at the same time.

RESOLVED to i) subject to funding, finish the improvement works to the cemetery in full as soon as possible, weather permitting, by a) planting a conservation hedge along the mound on the left hand side of the cemetery entrance and b) planting the borders in the car park with hardy, year round plants with easy upkeep. Exact hedging to be delegated to the Town Clerk in consultation with the Chairman. Committee to request the Maintenance Team to select border planting, along same principles as ones around the town; ii) **RESOLVED TO RECOMMEND TO COUNCIL** that additional funding for the hedging and plants be available from the Grounds Maintenance Ear Marked Reserved to complete this project.

LTOS2017/27

Padstow Town Council Maintenance Storage Facilities and

Contents: The Town Clerk updated that subsequent to Full Council selecting a contractor to carry out the roof repairs to the Lawn's Garage, the contractor had now advised that he did not have public liability and would not be looking to renew it. She now sought committee's views on moving forward with an alternative contractor from the shortlist of quotes previously sent to Full Council.

Committee generally approved of the use of the Gordon Dawe Shelter, Blockhouse and Scout building for storage as outlined in the agenda report. With regard to the surplus machinery and new machinery needed, it was considered in order to progress the matter, the items return to the committee with more detailed figures on trade-in values and costings for new.

It was noted that the historical items currently being stored by the Maintenance Team would need some money to restore and reinstate. Committee were keen that these be kept and as such they should form part of the consideration for the LTOS budget.

RESOLVED to approve the Town Clerk contacting the Flat Roof Company for an exact quotation instead of an estimate and proceeding with works to repair the roofs of the Lawn's garages.

LTOS2017/28

Condition Reports/Surveys: The Town Clerk advised that individual action plans for Council's asset condition reports had been drawn up. Items highlighted red were most pressing and had been actioned.

The report of most significance was the Churchyard. The Town Clerk advised that there were two main areas of concern with the Churchyard, the north-east corner wall (backing onto the Church car park) and the middle section to the eastern end of wall (abutting the road). She advised that she had spoken with Father Chris who was liaising with contractors as to the possibility of reducing the height of the car park wall. As the damage to this wall appeared to have been caused by the weight and drainage of the comparatively new car park, repairs had been accepted as the responsibility of the Church.

Council's surveyor, Shaun Watts considered that the slump and movement in the wall abutting the road was caused by the weight of the road impacting on the walls structure. The Town Clerk had

contacted Cornwall Council regarding this matter who considered that should the wall give way it would fall into the Churchyard. The item has been added to the Maintenance Schedule to monitor and clear back the ivy. Mr Watts advised that once the ivy was cleared he would return to reassess, at which time it may be necessary to appoint a contractor to effect repairs.

Generally committee were happy that where appropriate, elements of the surveys be added to the ongoing maintenance but that the more costly items be built into the LTOS budget for next year, perhaps by recommending to the Finance and General Purposes committee a Maintenance of Assets Budget.

The Town Clerk advised that the next items of concern were the cliff face/base at Sandy Lane, the collapsed bank at North Quay Parade and the Shelter at Dennis Hill. With regard to the Sandy Lane, she advised that Council's Health and Safety advisor considered new signage would be sufficient as the wild gorse provided a natural barrier negating fencing. The Support Officer was currently clarifying which side the signs should be erected.

In relation to the slip at North Quay, the area was being monitored by the maintenance team for further collapse however the land belonged to Cornwall Council and the Town Clerk was continuing to chase for this to be rectified.

The Town Clerk, considered that due to the recent bad weather, the condition of the Shelter at Dennis Hill had worsened. It was noted that Council's surveyor had advised this be repaired within 5 years however the Town clerk considered it prudent to look at this sooner rather than later and that costings be taken to the LTOS budget meeting for consideration.

RESOLVED to note the asset conditions reports and to use the same to help information considerations at Committee's budget meeting.

LTOS2017/29

Sport Centre Proposal: It was noted that this item was referred to committee by Full Council and there was much discussion regarding the proposal. A paper was tabled at the meeting.

The proposal had been brought to Council by a member who addressed committee in support, reasons included:

- A sports centre proposal had originally been drawn up in 2007 by the Padstow Parish Plan group and had been supported in principle by the Full Council.
- He considered that at community consultations regarding residents aspirations for the town, a sports centre was consistently the most popular.
- The Parish Plan group had put significant amounts of work into researching its 2007 proposal. They had identified that a

swimming pool was not cost effective and for this reason, a swimming pool had not been included in the final version.

- The original proposal was for a year round indoor venue. There was concern that the currently proposed outside MUGA development could see money wasted if used as infrequently as the existing outdoor facility, that being the tennis courts.
- The sports centre proposal included secure underground parking for approximately 25 cars. This was following an in depth look at parking and traffic conducted by Cornwall Council, at that time residents were open to the idea of paying for parking at a distance from their homes if it was secure.
- The current Station House redevelopment would see a need for the proposal to be reworked without the Council Offices.
- The proposal included many sustainable features in order to reduce long term running costs such as a grey water system, geo-thermal heating and solar panels.
- The original proposal was not taken any further because at the time, all grants and Sports Council money was being directed to the 2012 Olympics including Lottery funds and Sport England money.
- The member considered that a sports centre would fulfil the aspirations of many families within the Parish. He added that Cornwall Council would not provide such a centre as it considered Padstow within 15 minutes of access to one. This he thought unrealistic when considering the heavy traffic seen in the area.

It was suggested current funding opportunities be explored and that this may determine whether the project be investigated further. Question was raised as to whether there was capacity to investigate funding and it was suggested that the RFO look into grant availability and government loans. It was considered that the original outline proposal, albeit superseded in some respects, could be used as a starting point for this purpose. A member offered assistance with researching any key criteria such as the required height for indoor tennis/badminton courts.

In response to a query, the Town Clerk thought that the survey conducted for the skate park and Lawn's car park redevelopment was a full survey including levels but advised that she would check with Shaun Watts of PWH. It was considered that this would be beneficial in relation to the underground parking and some preliminary cost estimates which could then feed into funding enquiries.

It was noted that such a scheme would require a substantial retaining wall with a great deal of enabling works and excavation to be carried out. It was suggested that the way forward with such a project may be to employ an expert. The Town Clerk commented that it would be helpful. It was generally considered a good idea to investigate funding options after which a decision to progress could be made. It was noted that such investigations would require current plans for the redevelopment of the Lawn's car park and the new MUGA site to be

placed on hold. The Town Clerk reminded committee that these plans had been shared with the public, with positive responses. It had also been built into the Council's Business Plan.

RESOLVED to request that the Town Clerk and RFO look into funding options to redevelop the areas currently occupied by the Guide hut and tennis courts into a sports facility with underground parking.

LTOS2017/30

Bandstand Performances: In response to a query, the Town Clerk advised that Padstow Town Council staff are required to remove the road closure barriers at the time designated by Cornwall Council, after which their shift ends. She advised that the office had not received any complaints in relation to the bandstand times this year. The Town Clerk reminded Committee that a significant piece of work took place before last season on timing as issues were raised, it would seem that this would never be 100% right for all people.

Some members advised that they had heard from one or two choirs that they were not happy with the times. It was suggested that next season the schedule and times remain the same but a brief satisfaction questionnaire be given to all performers for feedback.

In response to a request from Marie Curie in relation to the Padstow to Rock Swim it was **RESOLVED** to allow Marie Curie use of the bandstand on Friday 27 July from 6.00pm to 8.00pm and use of 2 coach bays for volunteer parking from 9.00am to 8.00pm.

LTOS2017/31

Play Equipment:

Wheal Jubilee Parc: As per the agenda report it was noted that the goalposts at Wheal Jubilee Parc had been removed due to health and safety concerns. The Town Clerk advised that replacement quotes included nets for the goals which attached to the posts by plastic clips that breakaway easily for safety.

RESOLVED to purchase replacement goalposts for Wheal Jubilee Parc from Bishops Sports and Leisure Ltd for £790 plus VAT.

Over 12's Play Area: It was noted that 2 pieces of equipment in the over 12's play area were not useable. The rodeo board had recently been damaged and the zip wire had been taken out of commission some time ago. In light of the area being designated for the planned skate park it was **RESOLVED** not to fix the rodeo board, but to ensure it was made safe.

LTOS2017/32

Trevone Flag Pole: As per the agenda report it was noted that a flagpole could be funded either by adding it to the budget consideration for 2018/19 or by reallocating the earmarked budget for Trevone bus stop steps.

It was acknowledged that the original flag pole had broken and the current arrangement was a crude and temporary fix. It was also noted that Trevone beach had been awarded blue flag status for the last 3

years. In addition a future consideration could be to allow the lifeguard's use of the pole for flying their red flag when necessary.

RESOLVED to make further enquiries as to the cost of the flag pole and any necessary planning permissions involved and report back to the budget meeting of the Leisure Tourism and Open Spaces Committee.

LTOS2017/33 **Updates:** Updates regarding the Churchyard Paths, Legionella Report, Stile Field Hand Rail and Cory Wallgate were noted as per the agenda report.

Plantation Wall: It was noted that there had been a slip on the section of wall opposite the bungalows on Church Lane. Shaun Watts of PWH had reviewed the same and suggested it be fixed.

RESOLVED to appoint Michael Vanstone to reduce the wall and recap at an estimated cost of £700 plus VAT.

Mount Pleasant Slip: The Town Clerk advised that she still had no further update on this matter despite further chases from herself and Cornwall Councillor Buscombe. Cornwall Council had still to respond as to when this matter would be resolved, she would continue to pursue.

Vehicle: The Town Clerk advised that despite previously being advised by the garage that the Piaggio vehicle was repairable, she had now been notified that they were having difficulty sourcing a new petrol tank. A member suggested she contact NJP Welding in St Mawgan who may be able to build a replacement part. If this was unsuccessful, the Town Clerk would ensure a replacement vehicle proposal was prepared over the winter.

Mobile Skate Park: It was noted that Cornwall Council's new leisure facility providers GLL, were no longer running the mobile skate park scheme. Enquiries with alternative operators had so far proved unsuccessful despite attempts over several months. It was suggested by a member that as an alternative, the Support Officer look into the possibility of hiring a bus to shuttle local children to Wadebridge Skate Park during half term.

LTOS2017/34 **Skate Project Lawns:** The Town Clerk advised that the planning application for the skate park had been submitted by Shaun Watts of PWH. It was anticipated that the application may come back with questions and that once answered removal of the TPOs would be pursued.

LTOS2017/35 **Date of next meeting:** Tuesday 7 November 2017 at 7.00pm (or on rising of Highways, Roads and Transport Committee meeting) was noted.

LTOS2017/36 It was **RESOLVED** to exclude the press and public due to the confidential nature of the business about to be transacted.

LTOS2017/37 **Plantation Wall:** See confidential minutes.

Meeting closed 7.07 pm