

## **PADSTOW TOWN COUNCIL**

### **Minutes of the Leisure, Tourism and Open Space Committee meeting held on Tuesday 7 March 2017 at Council Offices, Unit 5b Treceus Industrial Estate, Padstow at 6.30pm**

**Present:** Councillors C Watson-Smyth (Chairman), R Higman, J Murt and D N Vivian

**In Attendance:** Mrs K Pemberton (Town Clerk) and A Rickard

**LTOS2016/68      Apologies for absence:** were received from Councillors F J Bealing, R Buscombe and A P Flide

**LTOS2016/69      Announcements:** There were no announcements.

**LTOS2016/70      Declarations of Interest:** There were no declarations of interest.

**LTOS2016/71      Public Participation:** There was no public participation.

**LTOS2016/72      RESOLVED** that the following **minutes** were a true record and they were signed by the chair;  
**i)      Tuesday 1 November 2016**  
**ii)     Tuesday 22 November 2016**  
**iii)    Tuesday 20 December 2016**  
**iv)    Tuesday 21 February 2017**

**LTOS2016/73      Clerks Report/Works Programme and Updates:** The Clerks Report was noted for information.  
a) Churchyard Cremation Plots: Pictures were shared at the meeting on progress. Committee was very pleased with progress.  
b) Tree Inspections: Planning applications had been submitted for tree works on Council land. Once planning approval received quotations would be sought to undertake the work.  
c) Estate Conditions Report: These had been prepared by PWH. Council Support Officer, Samantha Daly was looking through each of them and drawing up action plans for future consideration.

**LTOS2016/74      Date of Next Meeting:** TBC

**LTOS2016/75      It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

**LTOS2016/76      Confidential Minutes Tuesday 22 November 2016:**  
**RESOVLED** that the confidential minutes of the Leisure, Tourism and Open Spaces Committee meeting held on

Tuesday 22 November 2016, were a true record of the meeting and they were signed by the chair.

**LTOS2016/77**

**Cemetery Improvements:** Committee considered the tenders that had been received in respect of two jobs to be undertaken in the cemetery namely improvements to access areas and making more spaces for burials and a new cremation areas as the one in the cemetery was now fully occupied.

Committee considered it would be better to do both of these works in one go. The Town Clerk advised that the budget set aside for 2017/18 was £30,000.

There was much discussion by Committee, it was noted that the lowest quotation, for both jobs together was over the £30,000 however Committee was keen these works progressed. The Town Clerk advised that she had spoken with the RFO and it was suggested that the cremations plot works could take place then later in the year take stock of finances with a view to doing the rest.

**RESOLVED** that Michael Vanstone be appointed as contractor for both jobs in the cemetery.

**RESOLVED TO RECOMMEND TO COUNCIL** that the shortfall of £22,789 to undertake all works in the cemetery at the same time be funded from General Fund.

Meeting closed at 6.43 pm