

# PADSTOW TOWN COUNCIL

Unit 5b  
Trecerus Industrial Estate  
Padstow  
Cornwall  
PL28 8RW

Kathy Pemberton  
Town Clerk  
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26 October 2016

**TO: MEMBERS OF LEISURE, TOURISM AND OPEN SPACES COMMITTEE**  
Councillors C Watson-Smyth (Chairman) F J Bealing, R Buscombe, A P  
Flide, R Higman, J Murt and D N Vivian

Dear Member

All Members of the Committee are hereby summoned to attend an extraordinary meeting of the **LEISURE, TOURISM AND OPEN SPACES COMMITTEE** at the Council Offices, Unit 5b Trecerus Industrial Estate, Padstow on **Tuesday 1 November 2016 at 7.00 pm** for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Yours faithfully



Kathy Pemberton  
Town Clerk

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## Agenda Press & Public are invited to attend

- 1.** To receive **apologies for absence**
- 2. To receive announcements:** for information only.
- 3.** To receive **declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's code of conduct.
- 4. Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
- 5. To agree the minutes** of the meetings held on **Tuesday 13 September 2016**
- 6. Correspondence:** To note any correspondence received (if any) for information
- 7. Clerks Report/Works Programme:** To receive an update for information
- 8. Tree Inspections:** To receive the Tree Inspection Reports and discuss and decide on way forward.

- 9. Updates:** To receive an update and discuss and decide on the way forward (if necessary) for:-
  - a) Mobile Skate Park
  - b) Estates Conditions Survey
  - c) Churchyard Cremation Plots
  - d) Cemetery Site Visit
- 10. Projects 2016/17:** To receive an update on projects for 2016/17.
- 11. Projects and Budgets 2017/18 (including fees and charges):** To give consideration to potential future projects for 2017/18 and associated budget for recommendation to the Finance and General Purposes Committee taking into consideration Council's Business Plan.
- 12. Terms of Reference:** To be updated on progress and discuss and decide on way forward.
- 13. Date of next meeting:** Tuesday 17 January 2017 at 7.00 pm
- 14. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
- 15. Play Area – Lawns:** To be updated on this matter and give consideration to tender report.