

# PADSTOW TOWN COUNCIL

Unit 5b  
Trecerus Industrial Estate  
Padstow  
Cornwall  
PL28 8RW

Kathy Pemberton  
Town Clerk  
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1 March 2017

**TO: MEMBERS OF LEISURE, TOURISM AND OPEN SPACES COMMITTEE**  
Councillors C Watson-Smyth (Chairman) F J Bealing, R Buscombe, A P  
Flide, R Higman, J Murt and D N Vivian

Dear Member

All Members of the Committee are hereby summoned to attend an extraordinary meeting of the **LEISURE, TOURISM AND OPEN SPACES COMMITTEE** at the Council Offices, Unit 5b Trecerus Industrial Estate, Padstow on **Tuesday 7 March 2017 at 6.30 pm** for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Yours faithfully



Kathy Pemberton  
Town Clerk

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## Agenda Press & Public are invited to attend

1. To receive **apologies for absence**
2. **To receive announcements:** for information only.
3. To receive **declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's code of conduct.
4. **Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct and standing orders.
5. **To agree the minutes** of the meetings held on
  - i) **Tuesday 1 November 2016**
  - ii) **Tuesday 22 November 2016**
  - iii) **Tuesday 20 December 2016**
  - iv) **Tuesday 21 February 2017**
6. **Clerk's Report/Work Programme and Updates:** To receive an update and discuss and decide on the way forward (if necessary) for:-
  - a) Churchyard Cremation Plots
  - b) Tree Inspections
  - c) Estates Conditions Report

- 7. Date of next meeting:** TBC
- 8. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
- 9. To agree the confidential minutes** of the meeting held on **Tuesday 22 November 2016**
- 10. Cemetery Improvement:** To give consideration to tenders for these improvement works.