

PADSTOW TOWN COUNCIL

Unit 5b
Trecerus Industrial Estate
Padstow
Cornwall
PL28 8RW

Kathy Pemberton
Town Clerk
Email: enquiries@padstow-tc.gov.uk
Website: www.padstow-tc.gov.uk
Tel: 01841 532296



11 June 2014

TO: MEMBERS OF LEISURE, TOURISM AND OPEN SPACES COMMITTEE
Councillors R Buscombe, A P Flide, R Higman, Mrs A E Symons,
D N Vivian, Mrs T Walter and C Watson-Smyth

Dear Member

All Members of the Committee are hereby summoned to attend a meeting of the **LEISURE, TOURISM AND OPEN SPACES COMMITTEE** at the Council Offices, Unit 5b Trecerus Industrial Estate, Padstow on **Tuesday 17 June 2014 at 6.00pm** for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Yours faithfully

A handwritten signature in black ink, appearing to read 'K. Pemberton', written over a light blue horizontal line.

Kathy Pemberton
Town Clerk

Please note start time for this meeting

Agenda Press & Public are invited to attend

1. **Election of Chairman/Vice-Chairman**
 - i) To **ELECT** Committee Chair
 - ii) To **ELECT** Committee Vice-Chair (If Committee so wishes)
2. **To receive apologies for absence**
3. **To receive announcements:** for information only.
4. To receive **declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's code of conduct.
5. **Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
6. **To agree the minutes** of the meeting held on **6 May 2014** (pags 1-3)

7. **Committee Terms of Reference:** To receive the Committee's terms of reference and make any recommendations for amendment to Council (if necessary) (Pgs 4-5)
8. **Clerks Report/Work Programme:** To receive an update for information (Pg 6)
9. **Correspondence:** To receive any correspondence and discuss and decide on way forward (Pgs 7-8)
 - a) Request for use of tennis courts
 - b) Weed Spraying: Cornwall Council
10. **Updates:** To receive an update and discuss and decide on the way forward (if necessary) for:- (Pgs 9-15)
 - a) Cemetery Future Planning
 - b) Churchyard Cremation Plots
 - c) WW1 Centenary Update
 - d) Stile Field Wild Flowers
11. **Plantation: Woodland Trust: Free Remembrance Trees:** To give this matter due consideration and discuss and decide on way forward. (Pgs 16-23)
12. **Burial Statutory Declarations and Assignment Charges and Tracing Family Trees:** To be updated on consideration of this matter and discuss and decide on way forward. (Pgs 34-36)
13. **Date of next meeting:** Tuesday 1 July 2014 at 7.00 pm
14. **EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution - That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
15. **To agree the confidential minutes** of the meeting held on **6 May 2014** (Pgs 37-38)
16. **Updates:** To receive an update and discuss and decide on the way forward (if necessary) for:- (to be tabled, if any updates received).
 - a) Rock Failure: Waters Edge Flats
 - b) Wheal Jubilee Trust