

PADSTOW TOWN COUNCIL

Council Offices
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Cornwall
PL28 8DA

Sue Lee
Town Clerk
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10 April 2012

TO ALL MEMBERS OF COUNCIL

Dear Councillor

All Members of the Council are hereby summoned to attend a meeting of Padstow Town Council at the Council Chamber, Station House, Station Road, Padstow on **Thursday 26 April 2012 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully

Sue Lee
Town Clerk

AGENDA

Public & Press are invited to attend

- 1. To receive apologies for absence and announcements**
- 2. To receive declarations of interest from Members** relating to items on the agenda in accordance with the Local Government Act 2000, s81 and the Parish Councils (Model Code of Conduct) Order 2001 and to declare any gift or hospitality over the value of £25.
- 3. Public Participation** - to receive questions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders and to receive comments from members declaring a prejudicial interest with regard to items on the agenda.
 - To receive the Cornwall Councillor's Report
 - To receive the Police Report
- 4. To confirm the minutes** of meetings held on Tuesday 27 March having been previously circulated and taken as read.

5. **Clerks Report** – to receive an update on outstanding items – for information only
6. **Committees/Working Group Meetings** –
 - a. To adopt the minutes of and receive recommendations from-
 - i. Highways, Roads & Transport – 3 April
 - b. To receive the minutes of –
 - i. Planning committee – 5 April
 - c. To receive notes from working group meetings and discuss and decide on recommendations– none
7. **Finance**
 - a. To receive monthly finance report
 - b. To approve accounts for payment
 - c. To approve and sign the annual return & accounts
 - d. To approve the statement of internal control and financial risk assessment
8. **Correspondence**
 - a. To note correspondence for information
 - b. To discuss and decide on –
 - Request for support with Time & Tide Waits for No-one project
9. **Future of Station House and relocation of staff** – to update and advise of possible Police plans re offices
10. **Youth Forum** – to discuss and decide on the reformation of the Youth Forum
11. **Council Prayers** – to discuss and decide on Council Prayers prior to the start of Council meetings
12. **Land Registry** – to update on land registration and advise of any issues arising
13. **Jubilee Celebrations** – to discuss and decide on the Town Council involvement in the display of 60 years in the town – Cllr Davis
14. **Car Park works** – to advise of preliminary design briefs from Cornwall Council with finalised preliminary brief in mid May as discussed at HRT
15. **Reports from members** – to receive reports from meetings attended –
13. **To note dates of the next Padstow Town Council meeting** –
 - a. F & GP – 3 May – 7pm
 - b. LTOS – 8 May 6pm
 - c. Planning committee – 8 May – 7pm
 - d. Annual Town Meeting – Tuesday 15 May – 7.30pm
 - e. Annual Town Council meeting – 29 May – 7.30pm