

# PADSTOW TOWN COUNCIL

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Sue Lee  
Town Clerk  
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20 June 2012

## TO ALL MEMBERS OF COUNCIL

Dear Councillor

All Members of the Council are hereby summoned to attend the meeting of Padstow Town Council at the Council Chamber, Station House, Station Road, Padstow on **Tuesday 26 June 2012 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully

Sue Lee  
Town Clerk

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## AGENDA

### Public & Press are invited to attend

- 1. To receive apologies for absence and announcements**
- 2. To receive declarations of interest from Members** relating to items on the agenda in accordance with the Local Government Act 2000, s81 and the Parish Councils (Model Code of Conduct) Order 2001 and to declare any gift or hospitality over the value of £25.
- 3. Public Participation** - to receive questions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders and to receive comments from members declaring a prejudicial interest with regard to items on the agenda.
  - To receive the Cornwall Councillor's Report
  - To receive the Police Report

4. **To receive declarations of interest from Members** relating to items on the agenda in accordance with the Local Government Act 2000, s81 and the Parish Councils (Model Code of Conduct) Order 2001 and to declare any gift or hospitality over the value of £25.
5. **To adopt a new Code of Conduct (Interim)** for members of Padstow Town Council in compliance with the Localism Act 2011
6. **To confirm the minutes** of meetings held on Tuesday 29 May having been previously circulated and taken as read.
7. **Clerks Report** – to receive an update on outstanding items – for information only
8. **General Power of Competence** – to update the Council on the new power
9. **Committees/Working Group Meetings** –
  - a. To adopt the minutes of and receive recommendations from-  
Highways, Roads & Transport – 12 June  
Staffing- 19 June
  - b. To receive the minutes of –
    - i. Planning committee – 12 June
  - c. To receive notes from working group meetings and discuss and decide on recommendations–
    - i. Policy working group – 26 June to approve policies as recommended
10. **Policies**
  - a. **Scheme of Delegation** – to adopt the scheme of delegation with recommendations from Cllrs Davis & Hunt
  - b. **Standing Orders** – to adopt the revised standing orders as recommended by the Policy working Group
  - c. **Complaints Procedure** – to adopt the policy as recommended by the Policy Working group
  - d. **Health & Safety Policy** - to adopt the revised policy as recommended by the Policy working Group
11. **Finance**
  - a. To receive monthly finance report
  - b. To approve accounts for payment
12. **Correspondence**
  - a. To note correspondence for information
  - b. To discuss and decide on –
    - i. Response to Cornwall Council – Governance Review
    - ii. Request for use of Council Crest
    - iii. Comments re upkeep in Sarah’s Lane
  - c. To update on the Time and Tide project and discuss public consultation
13. **Beating the Bounds** – to discuss the old ceremony and the possibility of restoring

- 14. Future of Station House**– to update on questionnaires and move to Treceus Industrial estate
- 15. Devolution** – to update the meeting on the progress of the devolution working group
- 16. Reports from members** – to receive reports from meetings attended-
  - a. HMS Dasher – to advise of meeting and plans for re-dedication events.

**To note dates of the next Padstow Town Council meeting –**

- a. LTOS – 3 July 7pm
- b. Planning committee — 10 July 7.00pm
- c. Full Council — Tuesday 31 July 7.30pm