

PADSTOW TOWN COUNCIL

Unit 5b
Trecerus Industrial Estate
Padstow
Cornwall
PL28 8RW

Kathy Pemberton
Town Clerk
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22 June 2016

TO ALL MEMBERS OF THE COUNCIL

Councillors: A Rickard (Chairman), F J Bealing, R Buscombe, A P Flide, K Freeman, R Higman, J Murt, H M Saunders, Mrs A E Symons, D N Vivian, Mrs T Walter and C Watson-Smyth

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of Padstow Town Council in the **Council Chamber, 5b Trecerus Industrial Estate, Padstow** on **Tuesday 28 June 2016 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully


Kathy Pemberton
Town Clerk

AGENDA

Public & Press and invited to attend

1. **To receive apologies for absence and announcements**
2. **To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct.
3. **Dispensations:** To consider requests from Members for dispensations.
4. **Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
 - o To receive the Cornwall Councillor's Report
 - o To receive the Police Report
5. **To confirm the minutes** of the Annual Meeting held on **Tuesday 31 May 2016** having been previously circulated and taken as read.
6. **To confirm the minutes** of the Full Council meeting held on **Tuesday 31 May 2016** having been previously circulated and taken as read.

- 7. Clerks Report/Work Programme:** To receive an update for information only.
- 8. Committees/Working Group Meetings:**
 - a) To adopt the minutes and approve recommendations (if any) for meetings of the:
 - i) Highways, Roads and Transport Committee (14 June 2016);
 - ii) Staffing Committee (21 June 2016);
 - iii) Leisure, Tourism and Open Spaces Committee (21 June 2016);
 - b) To receive minutes of the Planning Committee meeting (14 June 2016);
 - c) Committee/Working Group Membership i) Finance and General Purposes Committee; and ii) Neighbourhood Development Working Group Meeting
- 9. Finance:**
Monthly Accounts and Payments June 2016
 - a) To receive monthly finance report
 - b) To approve accounts and addendum for payment
 - c) To note car park takings
 - d) To approve rental agreement for parking spaces from 1 July 2016 to 30 June 2017
 - e) Bank Reconciliations: To note their availability for inspection each month
- 10. Correspondence:** To note correspondence for information
- 11. Devolution Update:** To receive an update on progress and discuss and decide on a way forward.
- 12. Project Updates:** To receive updates on progress and if required, discuss and decide on matters relating to these projects:
 - a) Station House and New Toilet Block, Railway Car Park
 - b) Dock Wall
- 13. Slip and Rock Failures:** Port Arthur/Mount Pleasant: To receive an update on these matters and discuss and decide on way forward.
- 14. Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any).
- 15. To Agree Meeting Dates and to Note Date of Next Meeting:** Tuesday 26 July 2016 at 7.30 pm
- 16. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
- 17. To confirm the confidential minutes** of the Full Council meeting held on **Tuesday 31 May 2016** having been previously circulated and taken as read.

- 18. Committee/Working Group Meetings:**
To adopt the confidential minutes and approve recommendations (if any) of the Staffing Committee meeting held on Tuesday 21 June 2016.
- 19. Slip and Rock Failures:** Port Arthur/Mount Pleasant: To receive an update on these matters and discuss and decide on way forward.
- 20. Stile Field:** To receive an update relating to a request in respect of Stile Field cliff edge and discuss and decide on way forward.
- 21. Leases Issues and Updates:** To receive an update concerning ongoing lease issues and discuss and decide way forward (if necessary)
- 22. Messrs Steins: New Business Units Ventilation:** To give consideration to a request and discuss and decide on way forward
- 23. New Business Units: Signage Request:** To give consideration to a request and discuss and decide on way forward.